



TOWN OF WHITESTOWN,  
NEW YORK

MANAGEMENT'S  
DISCUSSION AND  
ANALYSIS

AND

BASIC FINANCIAL  
STATEMENTS

For the Year Ended  
December 31, 2022

**TOWN OF WHITESTOWN, NEW YORK  
TABLE OF CONTENTS**

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	<u>Page</u>
<b>INDEPENDENT AUDITOR’S REPORTS</b>	
Independent Auditor’s Report	1-3
<b>MANAGEMENT’S DISCUSSION AND ANALYSIS</b>	4-15
<b>BASIC FINANCIAL STATEMENTS</b>	
Town-Wide Financial Statements	
• Statement of Net Position	16
• Statement of Activities	17
Fund Financial Statements	
• Balance Sheet – Governmental Funds	18
• Reconciliation of Total Governmental Fund Equity to Net Position of Governmental Activities	19
• Statement of Revenues, Expenditures, and Changes in Fund Equity – Governmental Funds	20
• Reconciliation of the Statement of Revenues and Expenditures and Changes in Fund Balances of the Governmental Funds to the Statement of Activities	21
Fiduciary Fund Financial Statements	
• Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position	22
Notes to Basic Financial Statements	23-42
<b>REQUIRED SUPPLEMENTARY INFORMATION OTHER THAN MANAGEMENT’S DISCUSSION AND ANALYSIS</b>	
Schedule of Changes in the Town's Total OPEB Liability and Related Ratios	43
Schedule of Town’s Proportionate Share of the Net Pension Liability	44
Schedule of Town Pension Contributions	45
Schedules of Revenues, Expenditures, and Other Financing Sources (Uses) - Budget and Actual –	
General Whole Town Fund	46
General Part Town Fund	47
Highway Whole Town Fund	48
Highway Part Town Fund	49
Sewer Fund	50
Water Fund	51
<b>OTHER SUPPLEMENTARY INFORMATION</b>	
Non-Major Governmental Funds	
Combining Balance Sheet	52
Combining Statement of Revenues, Expenditures, and Changes in Fund Equity	53
<b>Compliance and Internal Control</b>	
Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards	54
Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance	55-56
Schedule of Expenditures of Federal Awards	57
Noted to the Schedule of Expenditures of Federal Awards	58
Schedule of Findings and Recommendations	59-60
Status of Prior Year’s Findings and Recommendations	61-64

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**Independent Auditor's Report**

Town Board  
Town of Whitestown, New York

***Qualified and Unmodified Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Whitestown, New York, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town of Whitestown, New York's basic financial statements as listed in the table of contents.

***Qualified Opinion on Governmental Activities***

In our opinion, except for the effects, if any, of the matter described in the Basis for Qualified and Unmodified Opinions section of our report, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities fund of the Town of Whitestown as of December 31, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions on Each Major Fund, and the Aggregate Remaining Fund Information***

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Whitestown, as of December 31, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Qualified and Unmodified Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Whitestown, New York and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified and unqualified audit opinions.

***Matter Giving Rise to Qualified Opinions on Governmental Activities***

Our audit did not include the substantiation of fixed assets. We were unable to obtain sufficient appropriate audit evidence to support the fixed assets. Complete fixed asset records were not maintained by the Town which would affect the assets, net position, and the expenses for the governmental activities. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Whitestown, New York's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Whitestown, New York's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Whitestown, New York's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information on pages 4-15 and 43-51 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Whitestown, New York's basic financial statements. The accompanying combining and individual nonmajor fund financial statements and schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

See Independent Auditor's Report.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 22, 2024, on our consideration of the Town of Whitestown, New York's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Whitestown, New York's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Whitestown, New York's internal control over financial reporting and compliance.

*D'Arcangelo + Co., LLP*

November 22, 2024

Rome, New York

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

The Town of Whitestown, New York's discussion and analysis of financial performance provides an overall review of the Town's financial activities for the fiscal year ended December 31, 2022. The intent of this discussion and analysis is to look at the Town's financial performance as a whole. This section will explain the differences between the current and prior-year assets, liabilities, and changes in net position. This should be read in conjunction with the financial statements, which immediately follow this section.

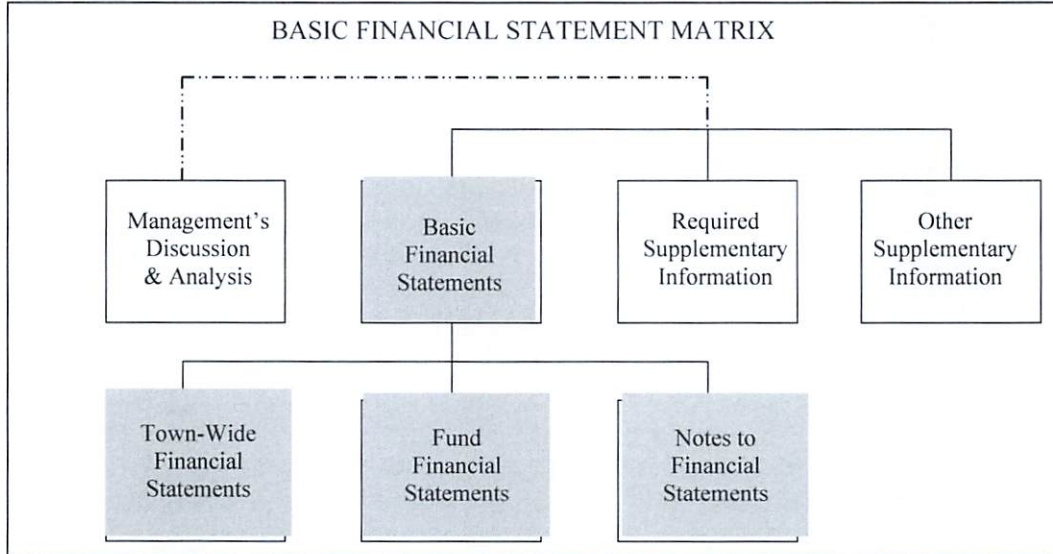
**1. FINANCIAL HIGHLIGHTS**

Key financial highlights for fiscal year 2022 are as follows:

- The Town's total Net Position, as reflected in the Town-wide financial statements, increased by \$3,697,384. This increase is primarily the result of capital grants received for the Sauquoit Creek Channel & Floodplain Restoration Program.
- The Town's expenses for the year, as reflected in the Town-wide financial statements, totaled \$8,476,390. This amount was directly offset by the following revenue sources: \$874,208 for charges for services, \$237,266 for operating grants, and \$3,082,809 for capital grants. General revenues of \$7,979,491 amount to 65.5% of total revenues.
- The General Whole Town Fund's total fund balance, as reflected in the fund financial statements on pages 18 and 20, decreased by \$80,049 to a balance of \$1,918,511. This was primarily due to actual revenues over budget by \$489,466, over expended budget appropriations by \$180,972, and an adjusted 2022 appropriated fund balance of \$388,543, as shown on page 46.

**2. OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of four parts – Management's discussion and analysis (MD&A), the basic financial statements, required supplementary information, and other supplementary information. The basic financial statements consist of Town-wide financial statements, fund financial statements, and notes to the financial statements. A graphic display of the relationship of these statements follows:



See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**For the Year Ended December 31, 2022**

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**A. Town-wide Financial Statements**

The Town-wide financial statements are organized to provide an understanding of the fiscal performance of the Town as a whole in a manner similar to a private sector business. There are two Town-wide financial statements - the Statement of Net Position and the Statement of Activities. These statements provide both an aggregate and long-term view of the Town's finances.

These statements utilize the accrual basis of accounting. This basis of accounting recognizes the financial effects of events when they occur, without regard to the timing of cash flows related to the events.

The Statement of Net Position

The Statement of Net Position presents information on all of the Town's assets, deferred outflows, liabilities and deferred inflows, with the difference between the two reported as net position. Increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating, respectively.

The Statement of Activities

The Statement of Activities presents information showing the change in net position during the fiscal year. All changes in net positions are recorded at the time the underlying financial event occurs. Therefore, revenues and expenses are reported in the statement for some items that will result in cash flow in future fiscal periods.

**B. Fund Financial Statements**

The fund financial statements provide more detailed information about the Town's funds, not the Town as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town also uses fund accounting to ensure compliance with finance-related legal requirements. The funds of the Town are reported in the governmental funds and the fiduciary funds.

These statements utilize the modified accrual basis of accounting. This basis of accounting recognizes revenues in the period that they become measurable and available. It recognizes expenditures in the period that they become measurable, funded through available resources, and payable within a current period.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the Town-wide financial statements. However, the governmental fund financial statements focus on shorter term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year for spending in future years. Consequently, the governmental fund statements provide a detailed short-term view of the Town's operations and the services it provides.

Because the focus of governmental funds is narrower than that of Town-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Town-wide financial statements. By doing so, you may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains seven major individual governmental funds: General Whole Town, General Part Town, Highway Whole Town, Highway Part Town, Sewer, Water, and Capital funds, each of which is considered to be a major fund and is presented separately in the fund financial statements.

Fiduciary Funds

Fiduciary funds are used to account for assets held by the Town in its capacity as agent or trustee. All of the Town's fiduciary activities are reported in a Custodial Fund in a separate Statement of Fiduciary Net Position. The fiduciary activities have been excluded from the Town's Town-wide financial statements because the Town cannot use these assets to finance its operations.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

**3. FINANCIAL ANALYSIS OF THE TOWN AS A WHOLE**

**A. Net Position**

The Town's total net position increased \$3,697,384 between fiscal year 2022 and 2021. A summary of the Town's Statement of Net Position at December 31, 2022 and 2021, are as follows:

	2022	2021	Increase (Decrease)	Percentage Change
Current and Other Assets	\$ 8,659,083	\$ 6,665,335	\$ 1,993,748	29.9%
Net Pension Asset - Proportionate Share	440,064		440,064	100.0%
Capital Assets, (Net of Accumulated Depreciation)	<u>17,078,473</u>	<u>14,655,039</u>	<u>2,423,434</u>	16.5%
Total Assets	<u>\$ 26,177,620</u>	<u>\$ 21,320,374</u>	<u>\$ 4,857,246</u>	22.8%
Deferred Outflows	<u>\$ 6,034,783</u>	<u>\$ 6,490,781</u>	<u>\$ (455,998)</u>	(7.0%)
Non-Current Liabilities	\$ 17,291,040	\$ 15,781,216	\$ 1,509,824	9.6%
Net Pension Liability - Proportionate Share		302,396	(302,396)	(100.0%)
Other Liabilities	<u>2,096,989</u>	<u>1,963,219</u>	<u>133,770</u>	6.8%
Total Liabilities	<u>\$ 19,388,029</u>	<u>\$ 18,046,831</u>	<u>\$ 1,341,198</u>	7.4%
Deferred Inflows	<u>\$ 4,057,571</u>	<u>\$ 4,694,905</u>	<u>\$ (637,334)</u>	(13.6%)
Net Position				
Net Investment in Capital Assets	\$ 16,070,202	\$ 13,233,693	\$ 2,836,509	21.4%
Restricted	317,549	151,522	166,027	109.6%
Unrestricted (Deficit)	<u>(7,620,948)</u>	<u>(8,315,796)</u>	<u>694,848</u>	8.4%
Total Net Position	<u>\$ 8,766,803</u>	<u>\$ 5,069,419</u>	<u>\$ 3,697,384</u>	72.9%

Current and other assets increased by \$1,993,748, as compared to the prior year. This increase was primarily the result in an increase in cash in the amount of \$1,914,897. This increase was mainly due to the \$459,845 receipt of the second installment of the American Rescue Act fund and \$272,988 receipt of FEMA funds. Both of these grant receipts were unspent at December 31, 2022, which also increased unearned revenue in the current liabilities.

Capital assets increased by \$2,423,434, as compared to the prior year. This increase is primarily due to the capital outlay exceeding depreciation.

Non-current liabilities increased by \$1,509,824 as compared to the prior year. This increase is mainly the result of the net increase in the total OPEB liability of \$1,714,088 primarily due to the changes in actuarial assumptions for the calculation. This increase was offset by the \$208,075 in principal payments for the Town's debt obligations made in the current year.

The accounting standards require the recognition of the Town's proportionate share of Net Pension Assets/Liabilities and Deferred Outflows/Inflows of Resources for the New York State Employees' Retirement System. The details of the above changes in the respective pension accounts are more fully described starting on page 35 of the financial statements.

Other liabilities increased by \$133,770. The increase is mainly due to a \$459,845 advance payment for the federal American Rescue Plan Act and \$272,988 advance payment from FEMA. These increases were offset with a \$205,000 paydown on the bond anticipation note and a \$369,767 reduction in accounts payable and accrued liabilities

The Net Position invested in capital assets is calculated by subtracting the amount of outstanding debt used for construction from the total cost of all asset acquisitions, net of accumulated depreciation. The total cost of these acquisitions includes expenditures to purchase land, construct and improve buildings, and purchase vehicles, equipment and furniture to support Town operations.

The Restricted Net Position represents funds being held for the equipment reserves, sidewalk reserve, and operation of the cemeteries.

The Unrestricted Net deficit at December 31, 2022, is \$7,620,948, which represents the amount by which the Town's liabilities, excluding debt related to capital construction, exceeded the Town's assets other than capital assets. This amount is primarily due to the OPEB liability in the amount of \$16,352,812 as of December 31, 2022.

See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

**B. Changes in Net Position**

The results of this year's operations as a whole are reported in the Statement of Activities in a programmatic format in the accompanying financial statements. Nonproperty tax items primarily consist of New York State sales tax and franchise tax. A summary of this statement for the years ended December 31, 2022 and 2021, is as follows.

<b>Revenues</b>	2022	2021	Increase (Decrease)	Percentage Change
Program Revenues				
Charges for Services	\$ 874,208	\$ 641,204	\$ 233,004	36.3%
Operating Grants	237,266	208,898	28,368	13.6%
Capital Grants	3,082,809	3,051,013	31,796	1.0%
General Revenues				
Property Taxes and Other Items	3,702,644	3,664,266	38,378	1.0%
Other Real Property Tax Items	95,765	144,149	(48,384)	(33.6%)
Nonproperty Tax	3,527,415	3,374,759	152,656	4.5%
Use of Money and Property	34,909	26,248	8,661	33.0%
Licenses	8,347	8,236	111	1.3%
Fines	20,613	21,373	(760)	(3.6%)
Sale of Property	6,574	3,199	3,375	105.5%
Insurance Recoveries	12,262		12,262	100.0%
Miscellaneous	70,737	61,129	9,608	15.7%
State Aid	500,225	505,664	(5,439)	(1.1%)
Total Revenues	<u>12,173,774</u>	<u>11,710,138</u>	<u>463,636</u>	4.0%
<b>Expenses</b>				
General Government Support	2,413,407	2,103,590	309,817	14.7%
Public Safety	1,845,080	1,701,210	143,870	8.5%
Public Health	501	2,586	(2,085)	(80.6%)
Transportation	3,334,210	2,796,389	537,821	19.2%
Social Services	17,135	9,039	8,096	89.6%
Home and Community Services	407,943	466,587	(58,644)	(12.6%)
Culture and Recreation	423,621	645,632	(222,011)	(34.4%)
Debt Service - Interest	34,493	51,473	(16,980)	(33.0%)
Total Expenses	<u>8,476,390</u>	<u>7,776,506</u>	<u>699,884</u>	9.0%
Total Change in Net Position	<u>\$ 3,697,384</u>	<u>\$ 3,933,632</u>	<u>\$ (236,248)</u>	

The increase in Property Taxes and Other items revenues are primarily due to budgeted tax rate increases.

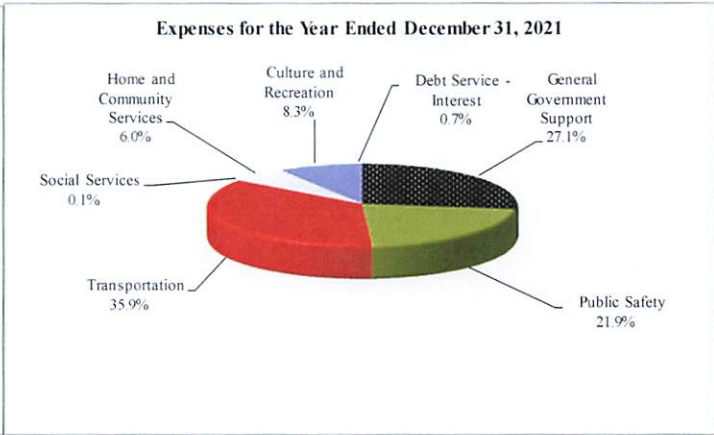
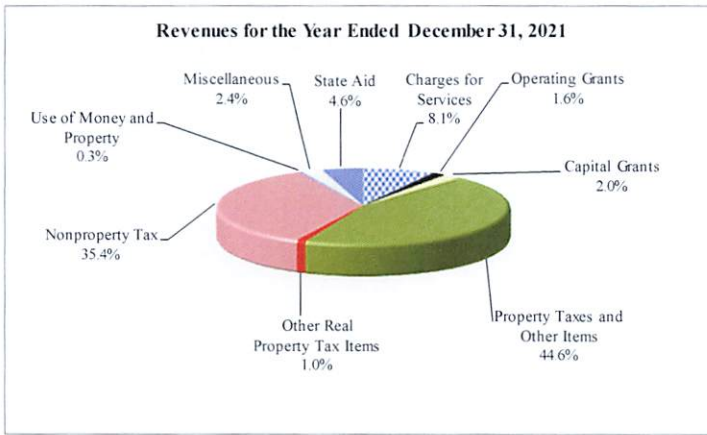
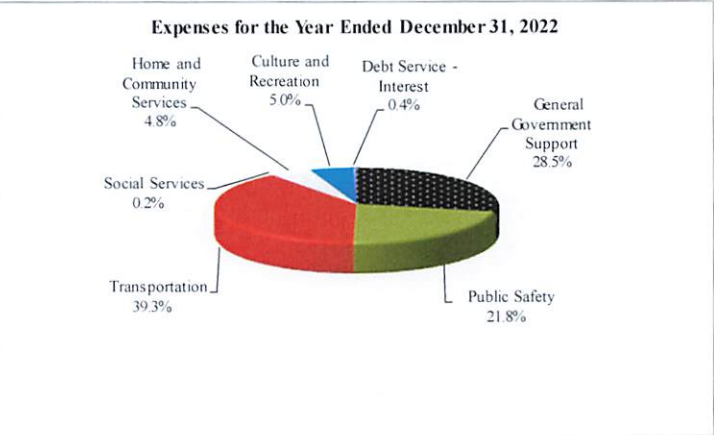
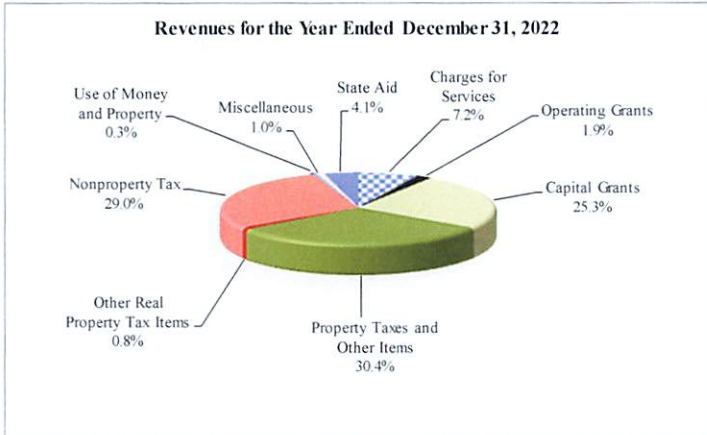
Nonproperty taxes mainly consist of sales tax. The sales tax increased \$152,656 or 4.5%.

Charges for Services increase mainly due a \$130,304 increase in recreation charges due to the return to full operation after the COVID-19 restrictions were lifted.

Capital grants in the current year of \$3,082,809 was due to ongoing State and local grants received for the Sauquoit Creek Channel & Floodplain Restoration Project. The \$3,051,013 was for the same purpose as the current year.

General Government Support expenses increased by \$309,817 and Transportation increased \$537,821 in the current year. These changes were primarily due to changes in allocations of depreciation and employee benefits.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**



See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

**4. FINANCIAL ANALYSIS OF THE TOWN'S FUND BALANCES**

At December 31, 2022, the Town's governmental funds reported a combined fund balance of \$6,563,017, which is an increase of \$1,859,744 from the prior year. This increase is mainly due to excess revenues over expenditures in the General, Highway, and Sewer funds for the year. A summary of the change in fund balance by fund is as follows:

	<u>2022</u>	<u>2021</u>	Increase (Decrease)
<b>General Whole Town</b>			
Nonspendable	\$ 59,534	\$ 111,974	\$ (52,440)
Restricted	28,061	11,061	17,000
Assigned	11,256		11,256
Unassigned	<u>1,819,660</u>	<u>1,875,525</u>	<u>(55,865)</u>
	<u>1,918,511</u>	<u>1,998,560</u>	<u>(80,049)</u>
<b>General Part Town</b>			
Nonspendable	58,151	58,517	(366)
Restricted	5,000	5,000	
Assigned	<u>755,289</u>	<u>490,830</u>	<u>264,459</u>
	<u>818,440</u>	<u>554,347</u>	<u>264,093</u>
<b>Highway Whole Town</b>			
Nonspendable	27,062	30,816	(3,754)
Restricted	141,244		141,244
Assigned	<u>1,411,742</u>	<u>1,142,724</u>	<u>269,018</u>
	<u>1,580,048</u>	<u>1,173,540</u>	<u>406,508</u>
<b>Highway Part Town</b>			
Nonspendable	27,062	30,816	(3,754)
Assigned	<u>1,103,222</u>	<u>860,894</u>	<u>242,328</u>
	<u>1,130,284</u>	<u>891,710</u>	<u>238,574</u>
<b>Sewer</b>			
Assigned	<u>521,834</u>	<u>505,634</u>	<u>16,200</u>
<b>Water</b>			
Assigned	<u>767,764</u>	<u>687,965</u>	<u>79,799</u>
<b>Capital</b>			
Unassigned (Deficit)	<u>(342,240)</u>	<u>(1,275,211)</u>	<u>932,971</u>
<b>Non-Major</b>			
Restricted	143,244	135,461	7,783
Assigned	<u>25,132</u>	<u>31,267</u>	<u>(6,135)</u>
	<u>168,376</u>	<u>166,728</u>	<u>1,648</u>
 Total Fund Balance	 <u>\$ 6,563,017</u>	 <u>\$ 4,703,273</u>	 <u>\$ 1,859,744</u>

See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

**5. GENERAL FUND BUDGETARY HIGHLIGHTS**

**A. Budget**

The Town's adopted budgets for the year ended December 31, 2022, for the following funds was \$7,337,212. The budgets were adopted and amended as follows:

	General <u>Whole Town</u>	General <u>Part Town</u>	Highway <u>Whole Town</u>	Highway <u>Part Town</u>	<u>Sewer</u>	<u>Water</u>
<b>Change from Adopted Budget to Revised Budget</b>						
Adopted Budget	\$ 2,738,754	\$ 1,368,857	\$ 1,546,393	\$ 1,395,818	\$ 98,425	\$ 188,965
Add: Prior Year's Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Original and Adopted Budget	<u>2,738,754</u>	<u>1,368,857</u>	<u>1,546,393</u>	<u>1,395,818</u>	<u>98,425</u>	<u>188,965</u>
Amendments:						
Wyman Park Project	175,994					
Parks Equipment	67,483					
Parks Expenditures	5,066					
Parks Equipment Installation	15,000					
Salt Shed Roof Replacement	125,000					
Repairs				32,900		
Equipment			81,779			
Snow Removal			35,000			
Consolidated Highway Improment Program				<u>103,259</u>		
Total Amendments	<u>388,543</u>		<u>116,779</u>	<u>136,159</u>		
Final Budget	<u>\$ 3,127,297</u>	<u>\$ 1,368,857</u>	<u>\$ 1,663,172</u>	<u>\$ 1,531,977</u>	<u>\$ 98,425</u>	<u>\$ 188,965</u>

The majority of the funding for the above budgets consisted of \$3,702,643 in property taxes, \$2,546,537 in non-property taxes that include sales and franchise taxes, and \$541,975 in State Aid.

**6. CAPITAL ASSET AND DEBT ADMINISTRATION**

**A. Capital Assets**

As of December 31, 2022, the Town had invested in a broad range of capital assets, including land, buildings and improvements and equipment. The net increase in capital assets is due to capital outlays exceeding depreciation recorded for the year ended December 31, 2022. A summary of the Town's capital assets, net of depreciation at December 31, 2022 and 2021, is as follows:

	<u>2022</u>	<u>2021</u>	Increase/ (Decrease)
Land	\$ 1,384,318	\$ 1,381,818	\$ 2,500
Construction in Progress	3,602,885	7,386,884	(3,783,999)
Buildings	1,677,599	1,127,936	549,663
Land Improvements	5,710,485		5,710,485
Infrastructure	2,176,480	2,060,533	115,947
Equipment	<u>2,526,706</u>	<u>2,697,868</u>	(171,162)
Capital Assets, Net	<u>\$ 17,078,473</u>	<u>\$ 14,655,039</u>	<u>\$ 2,423,434</u>

See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

**B. Debt Administration**

At December 31, 2022, the Town had total outstanding debt of \$668,271. A summary of the outstanding debt at December 31, 2022 and 2021, is as follows:

Description	Date of Original Issue	Date of Final Maturity	Interest Rate (%)	Outstanding Amount		Increase (Decrease)
				2022	2021	
<b><u>Serial Bonds</u></b>						
<b>General Fund-Whole Town</b>						
Land, Town Bldg. Garage	12/15/2010	12/15/2023	3.428	\$ 50,000	\$ 100,000	\$ (50,000)
<b>Water</b>						
WD#1 Extension Improvements	6/15/2006	6/15/2024	4.3227	150,000	225,000	(75,000)
WD#25 Improvements	12/27/2016	12/15/2043	4.2249	370,000	380,000	(10,000)
				<u>520,000</u>	<u>605,000</u>	<u>(85,000)</u>
				<u>\$ 570,000</u>	<u>\$ 705,000</u>	<u>\$(135,000)</u>
<b><u>Installment Purchase Debt</u></b>						
<b>General Fund-Part Town</b>						
	7/10/2018	7/10/2023	5.451	<u>\$ 6,488</u>	<u>\$ 12,630</u>	<u>\$ (6,142)</u>
<b><u>State Loan Payable</u></b>						
<b>General Fund-Whole Town</b>						
	3/31/2014	4/1/2024	2.79	<u>\$ 91,783</u>	<u>\$ 158,716</u>	<u>\$ (66,933)</u>

**7. ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

This component is a description of currently known facts, decisions or conditions that are expected to have a significant effect on financial position (net position) or results of operations (revenues, expenses and other changes in net position).

**Population**

According to the U.S. Census, the Town of Whitestown's population was 21,382 in 1970, but is estimated at 17,870 today. The population was 18,118 in 2020. Population loss reduces the Town's tax base and can hamper economic growth.

**Economic Development**

New development in the Town of Whitestown, including home and business construction, has slowed in recent years. The decrease in growth can be attributed to a shortage of vacant land and shovel-ready sites - the Town is running out of room to expand. Parts of the Town also do not have public water and sewer, impeding future growth.

The lack of new development is concerning because the Town's tax base will most likely remain stagnant as a result, despite variable costs continuing to increase. Consequently, the Town may be better served to focus on redevelopment and repurposing instead of new development.

The Town has also not had a Town-wide revaluation since the mid-1990s, mainly due to cost.

**Sales Tax Revenue**

Despite the COVID-19 pandemic, the Town's sales tax revenue remains strong. In fact, despite projections to the contrary, sales tax revenue increased in 2020, 2021 and 2022. In 2022, sales tax revenue increased by \$150,864 compared to 2021. With that said, while the COVID-19 pandemic is subsiding, another surge in cases could lead to another economic downturn or recession. Inflation, rising interest rates and gas prices, along with slow job growth, remain a challenge.

Consequently, continuing to conservatively budget sales tax revenue is imperative. However, given the substantial growth in sales tax revenue over the last few years, increasing the amount of budgeted sales tax revenue should be considered.

See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

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**Other Revenue**

Most other sources of revenue in the Town, in addition to the tax levy, remained strong in 2022. Despite the COVID-19 pandemic, to date, several forms of revenue, including, but not limited to, NYS AIM funding, NYS CHIPS funding and mortgage tax revenue, have not decreased and, in some cases, have increased. Also - the Town's Ice Rink/Community Center's revenue has surpassed pre-pandemic levels.

**New York State Property Tax Cap**

Since its inception in 2011, the Town Board has not voted to override the "tax cap," a New York State law which limits the growth in property taxes to two-percent a year or the rate of inflation, whichever is lower. Yet, the desire to not overburden taxpayers carries a price tag and may not be sustainable long-term. While the Town has "held the line" on property taxes, variable costs like wages and health insurance continue to increase, becoming more and more difficult to pay for. As a result, employees will most likely have to contribute a higher monetary amount for health insurance coverage in order for current plans to stay in place. Staffing levels may also be affected.

Additionally, the Town of Whitestown supports legislation that would only subject a Town's four major funds - General Whole and Part Town and Highway Whole and Part Town - to the "tax cap." Currently, special districts, including water, sewer and lighting districts, are all subject to the "tax cap." Complying with the "tax cap" makes it difficult for a town, like Whitestown, to raise the sufficient amount of funds needed to routinely repair, upgrade and maintain critical infrastructure.

With that said, given that revenues remain strong and, in some cases, are growing, decreasing the Town's tax levy could be attainable and, at the very minimum, should be considered.

**Consolidation/Sharing of Services**

The Town of Whitestown includes the villages of Oriskany, Whitesboro and Yorkville, and part of New York Mills. The Town-Outside-Village population is approximately 8,000, while roughly 11,000 live in the four villages.

Although the Town and villages share some services, much potential remains to work together in a greater fashion. For example, the Town and each village have the following: executive, legislative body, police department, highway department, court, code enforcement officer, attorney, planning board and zoning board of appeals. Each village also has a volunteer fire department, collectively containing more apparatus per one-thousand people than the much larger cities of Utica and Rome.

In 2015, a proposal to create a town-wide fire district was defeated by voters. More recently, in 2017, the Town proposed a town-wide code enforcement department, but the plan was rejected by all four villages. The villages of Oriskany and Whitesboro also rejected proposals to dissolve their village courts in 2018.

It will become increasingly difficult for the Town and villages to each afford and maintain their own separate services. If properly studied and implemented, consolidation can help sustain services and eliminate duplicative costs.

Consolidation should be more strongly explored and considered before it perhaps becomes a necessity within the next 20 years.

**Equipment/Vehicles**

Since 2016, the Town's vehicles/equipment have been addressed, considerably.

**Police Department**

All six of the Department's vehicles have been replaced and placed on a replacement schedule.

**Codes Department**

The Department's vehicle was replaced with a vehicle previously used by the Police Department.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

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**Buildings and Grounds Department**

- Due to the acquisition of two cemeteries, the Department's fleet was increased from three to four vehicles. Three of the vehicles are new.
- New bobcat was purchased to replace older bobcat.

**Highway Department**

- Two new plow trucks were purchased to replace two older plow trucks.
- Two new packer trucks were purchased for green waste collection to compliment two existing packer trucks.
- Five new pick-up trucks were purchased to replace five older pick-up trucks.
- New wheel loader was purchased to replace older wheel loader (was traded in before its useful life expired to maximize value).

However, despite this significant investment, a greater investment, along with more funding, is needed in the near future for the following:

**Highway Department**

- The Town was awarded \$451,113.46 in funding through the New York State DEC's Municipal Waste Reduction and Recycling Program for two leaf collection vehicles and a chipper. The Town is awaiting receipt of the funds and is responsible for 50% of the total cost.
- New fuel tanks at the Highway Garage.

**Infrastructure**

The Town's infrastructure also requires investment. The parking lots at the Town Hall, Town Community Center, Town Court and Town Park on Gibson Road need to be resurfaced, the Highway Department's roof needs to be replaced and the Town's sidewalk/trail system necessitates consistent maintenance.

The "tax cap" makes it difficult to address infrastructure needs without increasing property taxes.

**Cemeteries**

State law requires a town to assume responsibility for a cemetery, within the town, that can no longer sustain itself financially. In 2010, the Town acquired Glenside Cemetery in the Village of New York Mills and in 2017, the Town acquired Grandview Cemetery in the Village of Whitesboro. Town forces operate and maintain both.

In addition to Glenside Cemetery and Grandview Cemetery, there are about 20 other cemeteries in the Town of Whitestown. If others fold due to financial constraints, the burden of maintaining them will be borne by taxpayers.

The State law mentioned above is an unfunded mandate.

**Major Projects**

**Sauquoit Creek Channel & Floodplain Restoration Program**

Since its inception in 2016, the Sauquoit Creek Channel & Floodplain Restoration Program - an on-going effort to determine and implement the improvements needed to alleviate historical flooding along the Sauquoit Creek in Whitestown - has evolved into the largest program of its kind in New York State. The program has five major components: Mitigation (Natural Approach); Adaptation (Residential Property Buyouts); Infrastructure Improvements (Bridges and Culverts); Floodplain Management (Smarter Development); and Debris Management (Routine Maintenance).

The mitigation component of the Sauquoit Creek Channel & Floodplain Restoration Program involves the construction of several floodplain benches, areas of bank stabilization, channel widening and the creation of a public access trail along a 1-plus mile corridor of the lower Sauquoit Creek in Whitestown on Commercial Drive/NYS Route 5A. The work will continue to stabilize the lower Sauquoit Creek while connecting it to its original floodplain.

See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

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In September 2019, Mitigation Project 1 involving the construction of two floodplain benches at Dunham Manor Park in Whitestown, was completed. The construction of Mitigation Project 2 was completed in July 2022. Mitigation Project 2 included the construction of a floodplain bench in the Village of Whitesboro south of the CSX Railroad Crossing and installation of five additional culverts underneath the CSX Rail Line. The Town is currently in the planning stages for Mitigation Projects 3 and 4, which will include the construction of additional flood mitigation measures. At the end of Mitigation Project 4, Whitestown will have completed its original construction goal set in 2016 when it launched the Sauquoit Creek Channel & Floodplain Restoration Program.

The adaptation component of the Sauquoit Creek Channel & Floodplain Restoration Program involves the potential buy-out of nearly 200 residential properties in the Village of Whitesboro impacted by the 2019 Halloween Storm/Flood.

In September 2020, Whitestown secured at least \$20 million from the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) Floodplain Easement Program for the buy-out of eligible residential properties. Ultimately, the buy-out of an approved property owner is achieved by NRCS purchasing a floodplain easement and the structures (house) within the easement area and Whitestown, as project sponsor, purchasing the remaining fee title (land). The value of the property is based on the appraised fair market value as of the day before the 2019 Halloween Storm/Flood. At the end of the process, Whitestown becomes the property owner, subject to a floodplain easement held by the United States. The land within the floodplain easement must remain forever "green" in accordance with NRCS regulations.

Whitestown and NRCS entered into a Cooperative Agreement in July 2021. The Agreement allows NRCS to provide funding to Whitestown to solicit and hire appraisers and title companies.

The selected appraisal firm began appraisals on October 14, 2021, and completed all appraisals in January 2022. All appraisals were approved by NRCS, invoiced to the Town and paid by the Town. The Town was then reimbursed by NRCS.

The selected title companies (two companies) began preparing preliminary title reports in January 2022. All preliminary title reports have been completed and approved by NRCS. NRCS will reimburse the Town, in full, for the cost of the preliminary title reports.

NRCS sent a Letter of Intent (LOI) to buyout applicants on April 15, 2022. The LOI notified applicants of their appraised value and asked that, within 30 days, they indicate if they were willing to accept the appraised value and continue in the program. A strong majority of applicants indicated they approved their appraised value and wanted to proceed.

The infrastructure improvements component of the Sauquoit Creek Channel & Floodplain Restoration Program involves the replacement/upsizing of the Main Street Bridge, which is owned by Whitestown and located near the border of the Village of Whitesboro and Village of Yorkville, and Oriskany Boulevard (Route 69) Bridge over Sauquoit Creek in Whitesboro, which is owned by the New York State Department of Transportation. Such replacements, combined with current mitigation, adaptation and floodplain management efforts (i.e., "global approach"), will lead to the greatest reduction in flood stage during intense rainfall/flood events, minimizing damage to repetitive flood loss homes and businesses. More specifically, the replacement of the Main Street and Oriskany Boulevard (Route 69) Bridges will allow for water in the Sauquoit Creek to move more freely downstream and empty into the Mohawk River with less restriction and risk of "backing up."

The Sauquoit Creek Channel & Floodplain Restoration Program is an impressive collaboration among all levels of government - federal, state and local - and cannot be accomplished without an "all hands on deck" approach. It is an innovative, proactive and long-term attempt to prevent flooding, to the greatest extent possible, rather than a short-term fix.

#### **Utica Street Bridge Rehabilitation Project**

The Town was awarded a \$1.4 million grant from the BRIDGE NY Program in 2017 to significantly rehabilitate the Utica Street Bridge in the Village of Oriskany, which was completed in October 2018. As part of the project, the bridge deck was replaced, structural deficiencies were repaired and a new waterline underneath the bridge was installed.

The project is expected to extend the life of the bridge by at least 30 years.

There was a 5 percent local share, amounting to approximately \$70,000 in Town funding.

#### **Wyman Park Project**

See Independent Auditor's Report.

**TOWN OF WHITESTOWN, NEW YORK  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended December 31, 2022**

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The Town continues to work closely with the Deputy Wyman Foundation, Inc. to complete Wyman Park, an extension of the Town Park on Gibson Road named in honor of fallen Oneida County Sheriff Deputy Kurt B. Wyman.

Both multi-use fields at the park are now being used for practices and games.

A \$200,000 DASNY "SAM" grant will fund the construction of a comfort station containing a concession, bathrooms and storage space and additional parking, but additional investment by the Town will be necessary.

On May 18, 2022, the Town Board formally awarded a contract for the construction of the comfort station to Beebe Construction Services, Inc. for a cost not-to-exceed \$349,950.00. Construction started in June 2022, and was finished in 2023.

#### **Outsourcing of Payroll**

The Town outsourced payroll and related tasks to ADP in 2019. On November 17, 2021, the Town Board awarded a contract to Tyler for a core financial management solution, with hopes the solution will be fully implemented and operational for the start of Fiscal Year 2023. The Town Board has since terminated its contract with Tyler.

#### **Debt Service**

A significant portion of the Town's debt service will be falling off within the next 5-10 years, making it an opportune time to enact a vehicle/equipment replacement program.

The Town has a BAN, which it has been renewing annually, while keeping debt levels consistent.

#### **Fund Balance**

Due to a steady increase in sales tax revenue - despite the economic effects of the COVID-19 pandemic - along with nearly \$1 million in federal American Rescue Plan funding, the Town's fund balance grew substantially from 2021 to 2022. The Town Board intends to use excess sales tax revenue in Fiscal Year 2022 to potentially reduce the Town's tax levy and:

- Pave/resurface the Community Center parking lot;
- Replace the fuel tanks at the Highway Department;
- Replace the roof on the Salt Storage Building at the Highway Department;
- Fund upgrades at Glen Haven Park, Herthum Heights Park and Sunset Manor Park;
- Fund the 50 percent local share (\$225,556.73) of a grant for two leaf collection vehicles and a wood chipper; and
- Fund the construction of a comfort station at Wyman Park (everything in excess of \$200,000 grant).

Given that sales tax revenue is strong, the Town Board also believes it is an opportune time to consider budgeting more sales tax revenue moving forward to potentially offset an increase to the tax levy.

#### **8. CONTACTING THE TOWN**

This financial report is designed to provide the Town's citizens, taxpayers, customers, investors, and creditors with a general overview of the Town's finances and to demonstrate the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the:

**Town Supervisor  
Town of Whitestown  
8539 Clark Mills Road  
Whitesboro, NY 13492**

**TOWN OF WHITESTOWN, NEW YORK**  
**STATEMENT OF NET POSITION**  
**December 31, 2022**

	Governmental Activities
<b>Assets</b>	
Cash and Cash Equivalents	\$ 6,405,578
Restricted Cash	317,553
Accounts Receivable	1,029,203
Due From Other Governments	734,940
Prepaid Expenses	171,809
Net Pension Asset - Proportionate Share	440,064
Capital Assets (Net of Accumulated Depreciation)	<u>17,078,473</u>
<b>Total Assets</b>	<b>26,177,620</b>
<b>Deferred Outflows of Resources</b>	
Deferred Outflow - Pensions	1,914,252
Deferred Outflow - OPEB	<u>4,120,531</u>
<b>Total Deferred Outflows of Resources</b>	<b><u>6,034,783</u></b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b><u>\$ 32,212,403</u></b>
<b>Liabilities</b>	
Accounts Payable	\$ 288,150
Accrued Liabilities	19,605
Payroll Withholdings Payable	120,859
Bid Deposits	14,424
Accrued Interest	923
Due To Other Governments	8,148
Bond Anticipation Notes Payable	340,000
Overpayments and Collections in Advance	1,334
Unearned Revenue	1,303,546
Net Pension Liability - Proportionate Share	
Noncurrent Liabilities	
Due Within One Year	
State Loan Payable	68,488
Bonds Payable	135,000
Installment Purchase Debt	6,488
Due in More Than One Year	
State Loan Payable	23,295
Bonds Payable	435,000
Compensated Absences Payable	269,957
OPEB	<u>16,352,812</u>
<b>Total Liabilities</b>	<b><u>19,388,029</u></b>
<b>Deferred Inflows of Resources</b>	
Deferred Inflow - Pensions	2,759,251
Deferred Inflow - OPEB	<u>1,298,320</u>
<b>Total Deferred Inflows of Resources</b>	<b><u>4,057,571</u></b>
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b><u>23,445,600</u></b>
<b>Net Position</b>	
Net Investment in Capital Assets	16,070,202
Restricted	317,549
Unrestricted (Deficit)	<u>(7,620,948)</u>
<b>Total Net Position</b>	<b><u>8,766,803</u></b>
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>	<b><u>\$ 32,212,403</u></b>

The Accompanying Notes are an Integral Part of These Financial Statements.

**TOWN OF WHITESTOWN, NEW YORK**  
**STATEMENT OF ACTIVITIES**  
For the Year Ended December 31, 2022

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental Activities</b>					
General Government Support	\$ 2,413,407	\$ 189,082	\$ 24,698	\$ 42,846	\$ (2,156,781)
Public Safety	1,845,080	853	7,976		(1,836,251)
Public Health	501	6,930			6,429
Transportation	3,334,210	220,473	204,592		(2,909,145)
Social Services	17,135				(17,135)
Home and Community Services	407,943			3,039,963	2,632,020
Culture and Recreation	423,621	456,870			33,249
Debt Service - Interest	34,493				(34,493)
<b>Total Governmental Activities</b>	<u>\$ 8,476,390</u>	<u>\$ 874,208</u>	<u>\$ 237,266</u>	<u>\$ 3,082,809</u>	<u>(4,282,107)</u>

**General Revenues**

Real Property Tax	3,702,644
Other Real Property Tax Items	95,765
Nonproperty Tax	3,527,415
Use of Money and Property	34,909
Licenses	8,347
Fines	20,613
Sale of Property	6,574
Insurance Recoveries	12,262
State Aid	500,225
Miscellaneous	<u>70,737</u>
Total General Revenues	<u>7,979,491</u>
Change in Net Position	3,697,384
Net Position, Beginning of Year	<u>5,069,419</u>
Net Position, End of Year	<u>\$ 8,766,803</u>

The Accompanying Notes are an Integral Part of These Financial Statements.

**TOWN OF WHITESTOWN, NEW YORK**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**December 31, 2022**

	Governmental							Non-major Governmental	Total Governmental Funds
	General Whole Town	General Part Town	Highway Whole Town	Highway Part Town	Sewer	Water	Capital		
<b>Assets</b>									
<b>Current Assets</b>									
Unrestricted Cash	\$ 1,870,308	\$ 1,275,787	\$ 522,624	\$ 551,024	\$ 490,361	\$ 767,764	\$ 897,644	\$ 30,066	\$ 6,405,578
Restricted Cash	28,065	5,000	141,244					143,244	317,553
Accounts Receivable	74,961	239,129	22,864	254,189			438,060		1,029,203
Due from Other Funds	930,429		620,737	300,667	38,648		174,994		2,065,475
Due from Other Governments	346,886	14,372	373,682						734,940
Prepaid Expenditures	59,534	58,151	27,062	27,062					171,809
<b>Total Current Assets</b>	<b>\$ 3,310,183</b>	<b>\$ 1,592,439</b>	<b>\$ 1,708,213</b>	<b>\$ 1,132,942</b>	<b>\$ 529,009</b>	<b>\$ 767,764</b>	<b>\$ 1,510,698</b>	<b>\$ 173,310</b>	<b>\$ 10,724,558</b>
<b>Liabilities and Fund Equity</b>									
<b>Current Liabilities</b>									
Accounts Payable	\$ 153,576	\$ 3,614	\$ 119,133	\$ 2,658	\$ 703		\$ 3,532	\$ 4,934	\$ 288,150
Accrued Liabilities	7,949	5,484	6,172						19,605
Payroll Withholdings Payable	120,859								120,859
Bid Deposits	14,424								14,424
Due to Other Funds	163,456	764,901			6,472		1,130,646		2,065,475
Due to Other Governments	8,148								8,148
Bond Anticipation Notes Payable							340,000		340,000
Overpayments and Collections in Advance	1,334								1,334
Unearned Revenues	921,926		2,860				378,760		1,303,546
<b>Total Current Liabilities</b>	<b>1,391,672</b>	<b>773,999</b>	<b>128,165</b>	<b>2,658</b>	<b>7,175</b>		<b>1,852,938</b>	<b>4,934</b>	<b>4,161,541</b>
<b>Fund Equity</b>									
Non-spendable	59,534	58,151	27,062	27,062					171,809
Restricted	28,061	5,000	141,244					143,244	317,549
Assigned	11,256	755,289	1,411,742	1,103,222	521,834	767,764		25,132	4,596,239
Unassigned (Deficit)	1,819,660						(342,240)		1,477,420
<b>Total Fund Equity (Deficit)</b>	<b>1,918,511</b>	<b>818,440</b>	<b>1,580,048</b>	<b>1,130,284</b>	<b>521,834</b>	<b>767,764</b>	<b>(342,240)</b>	<b>168,376</b>	<b>6,563,017</b>
<b>Total Liabilities, Deferred Revenue, and Fund Equity</b>	<b>\$ 3,310,183</b>	<b>\$ 1,592,439</b>	<b>\$ 1,708,213</b>	<b>\$ 1,132,942</b>	<b>\$ 529,009</b>	<b>\$ 767,764</b>	<b>\$ 1,510,698</b>	<b>\$ 173,310</b>	<b>\$ 10,724,558</b>

The Accompanying Notes are an Integral Part of These Financial Statements.

**TOWN OF WHITESTOWN, NEW YORK**  
**CONCILIATION OF TOTAL GOVERNMENTAL FUND EQUITY TO NET POSITION OF GOVERNMENTAL ACTIVITIES**  
**December 31, 2022**

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<b>Governmental Fund Equity</b>		<b>\$ 6,563,017</b>
<p>Amounts reported for governmental activities in the statement of Net Position are different due to the following:</p> <p>Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.</p>		
Original Cost of Capital Assets	27,553,071	
Accumulated Depreciation	<u>(10,474,598)</u>	17,078,473
Accrued Interest		(923)
<p>Proportionate share of long-term asset and liability associated with participation in state retirement system are not current financial resources or obligations and are not reported in the funds.</p>		
Deferred Outflows - Pensions	1,914,252	
Net Pension Liability (Asset) - Proportionate Share	440,064	
Deferred Inflows - Pensions	<u>(2,759,251)</u>	(404,935)
<p>Long-term liabilities and OPEB Liability, are not due and payable in the current-period and therefore are not reported in the funds.</p>		
State Loans Payable	(91,783)	
Bonds Payable	(570,000)	
Installment Purchase Debt	(6,488)	
Compensated Absences Payable	(269,957)	
OPEB Liability	(16,352,812)	
Deferred Outflows - OPEB	4,120,531	
Deferred Inflows - OPEB	<u>(1,298,320)</u>	<u>(14,468,829)</u>
<b>Net Position of Governmental Activities</b>		<b><u>\$ 8,766,803</u></b>

The Accompanying Notes are an Integral Part of These Financial Statements.

**TOWN OF WHITESTOWN, NEW YORK**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2022**

	Governmental							Total Governmental Funds	
	General Whole Town	General Part Town	Highway Whole Town	Highway Part Town	Sewer	Water	Capital		Non-major Governmental
<b>Revenues</b>									
Real Property Taxes	\$ 1,796,473	\$	\$ 1,154,969	\$	\$ 98,425	\$ 188,965	\$	\$ 463,812	\$ 3,702,644
Other Real Property Tax Items	95,765								95,765
Nonproperty Tax Items	312,600	1,328,720	513,276	1,372,818					3,527,414
Departmental Income	488,943	143,747	50						632,740
Service Revenue								10,365	10,365
Intergovernmental Charges			220,473	900					221,373
Use of Money and Property	31,739	429					1,791	950	34,909
Licenses and Permits	8,347	11,487							19,834
Fines and Forfeitures	20,613								20,613
Sale of Property and Compensation for Loss	3,018		11,204	34,114					48,336
Miscellaneous	8,287		2,850	544			70,646		82,327
State Aid	441,837	70,464		204,592			1,064,901		1,781,794
Federal Aid	20,598						1,975,062		1,995,660
<b>Total Revenues</b>	<u>3,228,220</u>	<u>1,554,847</u>	<u>1,902,822</u>	<u>1,612,968</u>	<u>98,425</u>	<u>188,965</u>	<u>3,112,400</u>	<u>475,127</u>	<u>12,173,774</u>
<b>Expenditures</b>									
General Government Support	1,473,072						28,869	3,532	1,505,473
Public Safety	46,593	663,957						436,959	1,147,509
Public Health		501							501
Transportation	115,725		1,021,886	1,066,414			100,208	32,988	2,337,221
Social Services	17,135								17,135
Home and Community Services	62,499	94,455			75,862		2,429,772		2,662,588
Culture and Recreation	535,346	41,847					574		577,767
Employee Benefits	733,446	473,096	307,198	307,980	1,314				1,823,034
Debt Service - Principal	141,933	16,142	165,000		5,000	85,000			413,075
Debt Service - Interest	7,526	756	2,230		49	24,166			34,727
<b>Total Expenditures</b>	<u>3,133,275</u>	<u>1,290,754</u>	<u>1,496,314</u>	<u>1,374,394</u>	<u>82,225</u>	<u>109,166</u>	<u>2,559,423</u>	<u>473,479</u>	<u>10,519,030</u>
Excess (Deficit) Revenues Over Expenditures	94,945	264,093	406,508	238,574	16,200	79,799	552,977	1,648	1,654,744
<b>Other Financing Sources</b>									
Interfund Transfers From							174,994		174,994
Interfund Transfers To	(174,994)								(174,994)
Bond Anticipation Notes Redeemed from Appropriations							205,000		205,000
<b>Total Other Financing Sources</b>	<u>(174,994)</u>						<u>379,994</u>		<u>205,000</u>
Excess Revenues Over Expenditures and Other Financing Sources	(80,049)	264,093	406,508	238,574	16,200	79,799	932,971	1,648	1,859,744
Fund Equity (Deficit), Beginning of Year	1,998,560	554,347	1,173,540	891,710	505,634	687,965	(1,275,211)	166,728	4,703,273
Fund Equity (Deficit), End of Year	<u>\$ 1,918,511</u>	<u>\$ 818,440</u>	<u>\$ 1,580,048</u>	<u>\$ 1,130,284</u>	<u>\$ 521,834</u>	<u>\$ 767,764</u>	<u>\$ (342,240)</u>	<u>\$ 168,376</u>	<u>\$ 6,563,017</u>

The Accompanying Notes are an Integral Part of These Financial Statements.

**TOWN OF WHITESTOWN, NEW YORK**  
**RECONCILIATION OF THE STATEMENT OF REVENUES AND**  
**EXPENDITURES, AND CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2022**

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**Net Change in Fund Balance - Total Governmental Funds** **\$ 1,859,744**

Capital Outlays to purchase or build capital assets are reported in Governmental Funds as expenditures. However, for governmental activities those costs are shown in the Statement of Net Position and allocated over their useful lives as depreciation expense in the statement of activities. This is the amount by which capital outlays in the period exceeds depreciation.

	Capital Outlays	3,235,440	
	Depreciation	<u>(812,006)</u>	2,423,434

Bond proceeds provide current financial resources to Governmental Funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayments of bond principal is an expenditure in Governmental Funds, but the repayment reduces long-term liabilities in the Statement of Net Position.

	Principal Payments on Long Term Debt		208,075
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(Increases) Decreases in the proportionate share of the net pension liability (asset) reported in the Statement of Activities do not provide for or require the use of current financial resources and therefore are not reported as revenues or expenditures in the governmental funds.

	Employees' Retirement System		284,700
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Certain expenses in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in Governmental Funds.

	OPEB Liability	(1,074,992)	
	Compensated Absences	(3,811)	
	Accrued Interest	<u>234</u>	<u>(1,078,569)</u>

**Change in Net Positions Governmental Activities** **\$ 3,697,384**

**TOWN OF WHITESTOWN, NEW YORK**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**December 31, 2022**

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**Assets**

Unrestricted Cash	\$ 6,002
Restricted Cash	<u>11,178</u>
Total Assets	<u>\$ 17,180</u>

**Liabilities**

Bail Deposits	\$ 4,623
Court Liabilities	6,002
Other Liabilities	<u>6,555</u>
Total Liabilities	<u>17,180</u>

Net Position	<u>0</u>
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Total Liabilities and Net Position	<u>\$ 17,180</u>
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**TOWN OF WHITESTOWN, NEW YORK**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**For the Year Ended December 31, 2022**

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**Additions**

Fines Collected for Other Governments	\$ 84,217
Fees Collected for Other Governments	41,839,125
Taxes Collected for Other Governments	<u>1,651</u>
Total Additions	<u>41,924,993</u>

**Deductions**

Fines Remitted to the State	84,217
Fees Distributed to Other Governments	1,651
Taxes Distributed to Other Governments	<u>41,839,125</u>
Total Deductions	<u>41,924,993</u>

Change in Net Position	0
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Net Position, Beginning of Year	<u>0</u>
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Net Position, End of Year	<u>\$ 0</u>
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The Accompanying Notes are an Integral Part of These Financial Statements.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the Town have been prepared in conformity with U.S. generally accepted accounting principles (U.S. GAAP) for governments as prescribed by the Governmental Accounting Standards Board (GASB) which is the primary standard-setting body for establishing governmental accounting and financial reporting principles. The financial statements have been prepared primarily from accounts maintained by the Town.

GASB is responsible for establishing U.S. GAAP for State and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies, established in U.S. GAAP and used by the Town, are discussed below.

***Background***

The Town of Whitestown, New York (the Town), was established in 1788 and operates under an elected Town Supervisor and four members of the Town Board. The Town Board is the elected legislative body. The Town Supervisor serves as the chief executive officer. The Town provides services of general government, public works, public safety, water, sewer, fire, lighting, cemetery, and community enrichment and economic development to its residents.

***Financial Reporting Entity***

The financial reporting entity consists of (a) the primary government which is the Town of Whitestown, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in GASB.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria set forth in GASB including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, no other organizations have been included or excluded from the reporting entity.

***Financial Statements - Government-Wide***

The Town's financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Maintenance of roads, public works, social services, recreation and culture, and general administrative services are classified as governmental activities.

In the government-wide Statement of Net Position, the governmental columns (a) are presented on a consolidated basis by column, and (b) are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's Net Position is reported in three parts: net investment in capital assets, restricted net position, and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions. The functions are also supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. All direct expenses incurred are charged to the corresponding function. Capital asset additions that cannot be identified to a specific function are allocated based on total expenses by program.

Employee benefits are reported as a separate function on the fund financial statements. These costs have been allocated for the government-wide financial statements based on the respective payroll for each function.

The net costs by function are normally covered by general revenues (property, non-property, or sales taxes, intergovernmental revenues, interest income, State Aid, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

***Basic Financial Statements - Fund Financial Statements***

The fund statements provide information about the Town's funds, including fiduciary funds. Separate statements for each fund category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The Town reports the following major governmental funds:

**(a) *Major Funds:***

The emphasis in the fund financial statements is on the major governmental fund categories. Non-major funds are summarized into a single column. The non-major funds consist of Fire, Lighting, and Miscellaneous Special Revenue funds.

General Fund– this is the principal operating fund which is used to account for and report all operations not required to be recorded in other funds. This fund includes general whole-town and general part-town.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. This fund is broken down into the following categories:

*Highway* - This fund is used to account for maintenance of the Town’s streets and highways. This fund includes Highway Whole-Town and Highway Part-Town.

*Sewer Fund* - This fund is used to account for the Town’s sewer operations in various districts.

*Water Fund* - This fund is used to account for the Town’s sewer operations in various districts.

*Non-Major Funds* – These funds are used to account for and report the Town’s fire protection, street lighting, and cemetery operations.

Capital Fund – This fund is used to account for financial resources to be used for the acquisition, construction, or renovation of major capital facilities or equipment. The principal sources of financing are from the sale of bonds or issuance of bond anticipation notes and state aid.

**(b) *Fiduciary Fund Types*** – Fiduciary funds are used to account for and report assets held in a trustee or custodial capacity for others and therefore, are not available to support Town programs. The Town’s fiduciary fund consists only of the Custodial Fund. This Fund accounts for the collection and distribution of taxes, fines, and fees for other governments. Since, by definition, these assets are being held for the benefit of a third party (other local governments, private parties, deferred compensation participants, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

***Measurement Focus and Basis of Accounting***

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual – The governmental activities in the government-wide financial statements and the fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. Nonexchange transactions are transactions in which the Town gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, and donations. Nonexchange revenues are generally reported as nonoperating revenues. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Modified Accrual Basis – All governmental funds financial statements are reported for using the current financial resources measurement focus and the modified accrual basis of accounting.

Under this basis of accounting, revenues are recorded when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town has defined the period of availability to be six months.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Material revenues that are accrued include real property taxes, Federal and State aid, sales tax, and certain user charges. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made.

Expenditures are recorded when the fund liability is incurred except that:

- a. Expenditures for inventory-type items are recognized at the time of the disbursements.
- b. Principal and interest on long-term indebtedness is not recognized as an expenditure until due.
- c. Compensated absences are not recognized as an expenditure until due
- d. Capital fund expenditures are recorded when paid.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities, and useful lives of long-lived assets.

***Property Taxes***

Taxes are collected by the receiver of taxes during the period January 1 to January 31 without penalty. Taxes are due by January 31. Late payments during the month of February must pay \$2.00 plus 1% of the amount due, in March the penalty changes to \$2.00 plus 1 1/2% of the amount due. After March 31, the unpaid amount is turned over to Oneida County. The County is responsible for collecting all taxes after April 1. The County pays the Town for the delinquent taxes and assumes enforcement responsibility for all taxes levied in the Town.

***Capital Assets/Property, Plant, and Equipment***

Capital assets purchased or acquired with an original cost of \$2,000 or more and a useful life of two years or more, are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Infrastructure assets are capitalized on a prospective basis. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20-30 Years
Machinery and Equipment	3-15 Years
Improvements (land and Building)	10-30 Years
Infrastructure	10-30 Years

***Receivables***

All receivables are reported at their gross value and, where appropriate, are reduced by the estimate portion that is expected to be uncollectible. Estimated unbilled revenues are estimated at the end of each fiscal year. Sewer fund receivables are fully guaranteed by the General Fund of the Town. Therefore, no allowance for doubtful accounts has been established for these funds.

***Deferred Outflows of Resources***

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town has two items that qualify for reporting in this category. The first item is for the pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension asset or liability and difference during the measurement period between the Town's contributions and its proportion share of total contributions not included in pension expense. The second item is related to other postemployment benefits (OPEB) reported on the Statement of Net Position and represents the effect of differences between expected and actual experience and changes in assumptions during the year. These amounts are deferred and will be recognized in OPEB expense over the next several years.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Insurance***

The Town insures against liability for most risks including, but not limited to, property damage and personal injury liability. Judgments and claims are recorded when it is probable that an asset has been impaired or availability has been incurred, and the amount of loss can be reasonably estimated.

***Retirement Plan***

The Town provides retirement benefits for substantially all of its regular, full-time employees through contributions to the New York State Employees' Retirement System. The System is a cost-sharing, multiple-employer, public employee retirement system. The System offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death, and disability.

In addition to providing pension benefits, the Town provides post-employment health insurance coverage and survivor benefits for retired employees and their survivors. Collective bargaining agreements determine if Town employees are eligible for these benefits if they reach normal retirement age while working for the Town. Health care benefits are provided through plans whose premiums are based on the benefits paid during the year. The cost of providing postemployment benefits is shared between the Town and the retired employee. Other postemployment benefit costs are measured and disclosed using the accrual basis of accounting.

***Interfund Activity***

Interfund activity is reported as either loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charged the appropriate benefiting fund and reduced its related cost as reimbursement. All other interfund transactions are treated as transfers.

***Compensated Absences***

Town employees are granted vacation and sick leave in varying amounts. In the event of retirement with 10 years of service, an employee is entitled to payment for accumulated sick at various rates subject to certain maximum limits. All vacation and personal leave is paid upon termination or retirement with at least 6 months of service.

***Deferred Inflows of Resources***

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has two items that qualifies for reporting in this category. The first item is related to pensions reported in the Town-wide Statement of Net Position. This represents the effect of the net change in the Town's proportion of the collective net pension liability (ERS System) and difference during the measurement periods between the Town's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The second item is related to other postemployment benefits (OPEB) reported on the Statement of Net Position and represents the effect of differences between expected and actual experience and changes in assumptions during the year. These amounts are deferred and will be recognized in OPEB expense over the next several years.

***Cash and Cash Equivalents***

State statutes require that collateral be pledged at 100 percent of all deposits not covered by Federal Deposit Insurance Corporation insurance for demand deposits, time deposits, repurchase agreements, and certificates of deposit. Obligations of the United States Treasury and its agencies as well as obligations of New York State and its municipalities and Towns may be pledged. Investments are carried at market value.

The Town's cash and cash equivalents consist of cash on hand, demand deposits, and short-term investments with original maturities of three months or less from date of acquisition. New York State law governs the Town's investment policies. Resources must be deposited in Federal Deposit Insurance Corporation (FDIC) insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

***Short-Term Debt***

The Town may issue bond anticipation notes (BAN), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that BAN's issued for capital purposes are converted to long-term financing within five years after the original issue date.

***Equity classifications***

**(a) *Government-wide Financial Statements***

In the Government-wide statements there are three classes of net position:

Net Investment in Capital Assets – consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, constructions or improvements of those assets.

Restricted Net Position – reports Net Position when constraints placed on the assets are either externally imposed by creditors (such as through debt covenants), grantors, contributors, laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position – reports all other Net Positions that do not meet the definition of the above two classifications and are deemed to be available for general use by the Town.

**(b) *Fund Statements***

The following classifications describe the relative strength of the spending constraints:

***Non-spendable***

This category includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. This category consists of the balances in prepaid expenditure and inventory accounts.

***Restricted Resources***

Amounts constrained by specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

***Committed fund balance***

Amounts constrained to specific purposes by the Town itself, by vote of the Town Board, the Town's highest level of decision-making authority. The Town Board must approve the establishment (or modification) of any fund balance commitment.

***Assigned fund balance***

Amounts the Town intends to use for a specific purpose; intent for which must be expressed by the Town Board or Department management.

***Unassigned fund balance***

Amounts within the General Fund that do not meet the definition of the above four classifications and are deemed to be available for general use by the Town and amounts in other funds with negative fund balances.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Future Changes in Accounting Standards***

- GASB Statement No. 96 – *Subscription-Based Technology Arrangements*, effective for the year ending December 31, 2023
- GASB Statement No. 101, *Compensated Absences*, effective for the year ending December 31, 2024
- GASB Statement No. 102, *Certain Risk Disclosures*, effective for the year ending December 31, 2024
- GASB Statement No. 103, *Financial Reporting Model Improvements*, effective for the year ending December 31, 2026

The Town will evaluate the impact these pronouncements may have on its financial statements and will implement them as applicable and when material.

**2. DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS AND TOWN-WIDE STATEMENTS**

Due to the differences in the measurement focus and basis of accounting used in the governmental fund statements and the Town-wide statements, certain financial transactions are treated differently. The basic financial statements contain a full reconciliation of these items. The differences result primarily from the economic resource management focus of the Statement of Activities, compared with the current financial resource management focus of the governmental funds.

***Total Fund Balances of Governmental Funds Compared to Net Positions of Governmental Activities***

Total fund balances of the Town's governmental funds differ from "net positions" of governmental activities reported in the Statement of Net Position. This difference primarily results from the additional long-term economic focus of the Statement of Net Position versus the solely current financial resources focus of the governmental fund Balance Sheet.

***Statement of Revenues, Expenditures, and Changes In Fund Balance Compared To Statement of Activities***

Differences between the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balance and the Statement of Activities fall into one of six broad categories. The amounts shown below represent:

***(a) Long-Term Revenue Differences***

Long-term revenue differences arise because governmental funds report revenues only when they are considered "available," whereas the Statement of Activities reports revenues when earned. Differences in long-term expenses arise because governmental funds report on a modified accrual basis, whereas the accrual basis of accounting is used on the Statement of Activities.

***(b) Capital Related Differences***

Capital related differences include the difference between proceeds for the sale of capital assets reported on governmental fund statements and the gain or loss on the sale of assets as reported on the Statement of Activities, and the difference between recording an expenditure for the purchase of capital items in the governmental fund statements and depreciation expense on those items as recorded in the Statement of Activities.

***(c) Long-Term Debt Transaction Differences***

Long-term debt transaction differences occur because both interest and principal payments are recorded as expenditures in the governmental fund statements, whereas interest payments are recorded in the Statement of Activities as incurred, and principal payments are recorded as a reduction of liabilities in the Statement of Net Position.

***(d) Employee Benefit Allocation***

Expenditures for employee benefits are not allocated to a specific function on the Statement of Revenues, Expenditures, and Changes in Fund Equity based on the requirements of New York State. These costs have been allocated based on total salary for each function on the Statement of Activities.

***(e) Pension Differences***

Pension differences occur as a result of changes in the Town's proportion of the collective net position, asset/liability and differences between the Town's contributions and its proportionate share of the total contributions to pension expense.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

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**2. DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS AND TOWN-WIDE STATEMENTS**  
**(Continued)**

**(f) *OPEB Differences***

OPEB differences occur as a result of changes in the Town's total OPEB liability and differences between the Town's contributions and OPEB expense.

***Budgets and Budgetary Accounting***

**(a) *Budget Basis of Accounting***

The budget is adopted annually on a basis consistent with U.S. GAAP. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

**(b) *Budget Policies***

- Budgets are adopted annually on a basis consistent with U.S. generally accepted accounting principles.
- No later than October 5, the Town Supervisor submits a tentative budget to the Town Clerk for the fiscal year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing them.
- Public hearings are conducted to obtain taxpayer comments.
- The budget is legally enacted through passage of legislative resolution no later than Thursday after election date. Certified copies are filed no later than November 20 with the tax roll coordinator (Oneida County) for the purpose of preparing the tax levy.
- The Town Supervisor is authorized to transfer certain budgeted amounts within departments and/or individual funds.

**(c) *Legally Adopted Budgets***

All of the Funds, except capital, have legally adopted budgets. The Funds' budgets are adopted on a departmental and object level of expenditure basis in which expenditures may not legally exceed appropriations on a departmental and object of expenditure level.

Individual governmental fund comparisons of budget and actual data at the legal level of control established by the adopted budget (i.e., minimally at the department and object level) are not presented in this report for those funds with annual adopted budgets due to the excessive detail involved. However, a separate budgetary comparison report is available which contains this information.

**3. ENCUMBRANCE ACCOUNTING**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded for budgetary control purposes to reserve that portion of the applicable appropriations, is employed in the governmental funds. Encumbrances are reported as reservations of fund balances since they do not constitute expenditures or liabilities. Expenditures for such commitments are recorded in the period in which the liability is incurred.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**4. BUDGET LIMITATIONS AND SUPPLEMENTAL APPROPRIATIONS**

Appropriations established by the adoption of the budget constitute a limitation on expenditures (and encumbrances) which may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Supplemental appropriations may occur subject to legal restrictions, if the Board approves them because of a need that exists which was not determined at the time the budget was adopted.

There were no supplemental appropriations that occurred during the year:

	General <u>Whole Town</u>	General <u>Part Town</u>	Highway <u>Whole Town</u>	Highway <u>Part Town</u>	<u>Sewer</u>	<u>Water</u>
<b>Change from Adopted Budget to Revised Budget</b>						
Adopted Budget	\$ 2,738,754	\$ 1,368,857	\$ 1,546,393	\$ 1,395,818	\$ 98,425	\$ 188,965
Add: Prior Year's Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Original and Adopted Budget	<u>2,738,754</u>	<u>1,368,857</u>	<u>1,546,393</u>	<u>1,395,818</u>	<u>98,425</u>	<u>188,965</u>
Amendments:						
Wyman Park Project	175,994					
Parks Equipment	67,483					
Parks Expenditures	5,066					
Parks Equipment Installation	15,000					
Salt Shed Roof Replacement	125,000					
Repairs				32,900		
Equipment			81,779			
Snow Removal			35,000			
Consolidated Highway Improvement Program				103,259		
Total Amendments	<u>388,543</u>		<u>116,779</u>	<u>136,159</u>		
Final Budget	<u>\$ 3,127,297</u>	<u>\$ 1,368,857</u>	<u>\$ 1,663,172</u>	<u>\$ 1,531,977</u>	<u>\$ 98,425</u>	<u>\$ 188,965</u>

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS**

*Assets*

**(a) Custodial Credit Risk**

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these notes.

As of December 31, 2022, of the Town's bank balances of \$6,741,965 were not exposed to custodial credit risk because the deposits were fully covered by FDIC and collateral pledged by financial institutions in the Town's name.

**Restricted Cash and Cash Equivalents**

1. Restricted cash of \$28,065 in the General Whole Town Fund represents the Central Garage Equipment Reserve, Sidewalk Reserve, and Recreation Facility Equipment Reserve.
2. Restricted cash of \$5,000 in the General Part Town Fund represents the Police Equipment reserve.
3. Restricted cash of \$141,244 in the Highway Whole Town Fund represents the Equipment reserve.
4. Restricted cash of \$143,244 in the Miscellaneous Special Revenue Fund represents amounts reserved to fund operations of the Town's cemeteries.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Year Ended December 31, 2022

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

**(b) Capital Assets**

Capital asset activity for the governmental activities for the year ended December 31, 2022 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
<b>Capital Assets Not Being Depreciated</b>				
Land	\$ 1,381,818	\$ 2,500	\$	\$ 1,384,318
Construction in Progress	<u>7,386,884</u>	<u>2,023,274</u>	<u>5,807,273</u>	<u>3,602,885</u>
Total	<u>8,768,702</u>	<u>2,025,774</u>	<u>5,807,273</u>	<u>4,987,203</u>
<b>Capital Assets Being Depreciated</b>				
Buildings	5,227,281	625,165		5,852,446
Land Improvements		5,807,273		5,807,273
Infrastructure	3,006,472	365,425		3,371,897
Equipment	<u>7,315,176</u>	<u>219,076</u>		<u>7,534,252</u>
Total	<u>15,548,929</u>	<u>7,016,939</u>		<u>22,565,868</u>
<b>Accumulated Depreciation</b>				
Buildings	4,099,345	75,502		4,174,847
Land Improvements		96,788		96,788
Infrastructure	945,939	249,478		1,195,417
Equipment	<u>4,617,308</u>	<u>390,238</u>		<u>5,007,546</u>
Total	<u>9,662,592</u>	<u>812,006</u>		<u>10,474,598</u>
<b>Net Capital Assets Being Depreciated</b>	<u>5,886,337</u>	<u>6,204,933</u>		<u>12,091,270</u>
<b>Net Capital Assets</b>	<u>\$ 14,655,039</u>	<u>\$ 8,230,707</u>	<u>\$ 5,807,273</u>	<u>\$ 17,078,473</u>

Depreciation expense was charged to the functions/programs as follows:

<b>Governmental Activities</b>	
General Government Support	\$ 81,201
Public Safety	121,801
Transportation	243,602
Recreation	162,401
Home and Community Services	<u>203,001</u>
	<u>\$ 812,006</u>

**(c) Liabilities**

**(a) Bond Anticipation Notes (BANs)**

Liabilities for bond anticipation notes (BANs) are generally accounted for in the capital projects funds and the enterprise fund. The notes or renewal thereof may not extend more than two years beyond the original date of issue unless a portion is redeemed within two years and within each 12-month period thereafter.

State law requires that BANs issued for capital purposes be converted to long-term obligations within five years after the original issue date. However, BANs issued for assessable improvement projects may be renewed for periods equivalent to the maximum life of the permanent financing, provided that stipulated annual reductions of principal are made.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

Changes in the Town's short-term outstanding debt for the year ended December 31, 2022 is as follows:

<u>Payable From/Description</u>	<u>Beginning Balance</u>	<u>Issued</u>	<u>Paid</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>				
<b>Highway - Whole Town</b>				
Truck - 2018	\$ 180,000	\$	\$ 90,000	\$ 90,000
Equipment - 2019	220,000		80,000	140,000
Truck - 2020	<u>145,000</u>		<u>35,000</u>	<u>110,000</u>
Total Governmental Activities	<u>\$ 545,000</u>	<u>\$</u>	<u>\$ 205,000</u>	<u>\$ 340,000</u>

The following is a summary of the BAN's outstanding at December 31, 2022:

<u>Payable From/Description</u>	<u>Date of Original Issue</u>	<u>Original Amount</u>	<u>Date of Final Maturity</u>	<u>Interest Rate (%)</u>	<u>Outstanding Amount</u>
<b>Highway Whole-Town</b>					
Truck - 2018	12/18	\$ 228,500	12/23	4.25%	90,000
Equipment - 2019	12/19	\$ 320,000	12/23	4.25%	140,000
Truck - 2020	12/20	\$ 185,746	12/23	4.25%	<u>110,000</u>
<b>Total</b>					<u>\$ 340,000</u>

**(b) Long Term Debt**

The Town borrows funds on a long-term basis for the purpose of financing acquisitions of land and equipment and construction of buildings and improvements. This policy enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities for governmental funds are maintained separately and represent a reconciling item between the fund and Town-wide statements. Interest associated with long-term debt is recorded as an expenditure when such amounts are due.

Serial Bonds and Capital Notes - The Town borrows money in order to acquire land or equipment or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities, which are full faith and credit debt of the local government, are recorded in the governmental-wide Statement of Position. The provision to be made in future budgets for capital indebtedness represents the amount exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

Long-term liability balances and activity are as follows:

Description	Beginning Balance	Change/ Issued	Paid	Ending Balance	Due Within One Year
Governmental Activities					
Serial Bonds Payable	\$ 705,000	\$	\$ 135,000	\$ 570,000	\$ 135,000
State Loan Payable	158,716		66,933	91,783	68,488
Installment Purchase Debt	12,630		6,142	6,488	6,488
Compensated Absences Payable	266,146	3,811		269,957	
OPEB	14,638,724	2,009,960	295,872	16,352,812	
Total Governmental	<u>\$ 15,781,216</u>	<u>\$ 2,013,771</u>	<u>\$ 503,947</u>	<u>\$ 17,291,040</u>	<u>\$ 209,976</u>

Details relating to general obligation (serial) bonds of the Town outstanding at December 31, 2022, are summarized as follows:

Description	Date of Original Issue	Original Amount	Date of Final Maturity	Interest Rate (%)	Outstanding Amount
<b>General Fund-Whole Town</b>					
Land, Town Bldg, Garage	12/15/2010	\$ 830,000	12/15/2023	3.43	\$ 50,000
<b>Water</b>					
WD#1 Extension Improvements	6/15/2006	\$ 1,100,000	6/15/2024	4.32	150,000
WD#25 Improvements	12/27/2016	\$ 430,000	12/15/2043	4.22	370,000
			Total Water Fund		<u>520,000</u>
			Total Serial Bonds		<u>\$ 570,000</u>

Details relating to installment purchase debt of the Town outstanding at December 31, 2022, are summarized as follows:

Description	Date of Original Issue	Original Amount	Date of Final Maturity	Interest Rate (%)	Outstanding Amount
<b>General Fund-Part Town</b>	7/10/2018	\$ 29,175	7/10/2023	5.45	<u>\$ 6,488</u>

Details relating to New York State Power Authority Loan Payable from the Town, for the purpose of installing energy efficient lighting in the Town, outstanding at December 31, 2022, is summarized as follows:

Description	Date of Original Issue	Original Amount	Date of Final Maturity	Interest Rate (%)	Outstanding Amount
<b>General Fund-Whole Town</b>	3/31/2014	\$ 641,557	4/1/2024	2.79	<u>\$ 91,783</u>

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

Future principal and interest payments due on serial bonds debt are as follows:

Fiscal Year Ended December 31,	Serial Bonds		Installment Purchase Debt		State Loan Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2023	\$ 135,000	\$ 22,472	\$ 6,488	\$ 363	\$ 68,488	\$ 1,841
2024	85,000	16,778			23,295	148
2025	15,000	14,725				
2026	15,000	14,106				
2027	15,000	13,488				
2028-2032	75,000	58,156				
2033-2037	95,000	41,425				
2038-2042	110,000	20,306				
2043	<u>25,000</u>	<u>1,094</u>				
Total	<u>\$ 570,000</u>	<u>\$ 202,550</u>	<u>\$ 6,488</u>	<u>\$ 363</u>	<u>\$ 91,783</u>	<u>\$ 1,989</u>

Interest costs for long-term debt for the year ended December 31, 2022 were as follows:

Interest Paid	\$ 34,727
Less: Interest Accrued in the Prior Year	(1,157)
Plus: Interest Accrued in the Current Year	<u>923</u>
Total Interest Expense on Long-Term Debt	<u>\$ 34,493</u>

***Debt Limit***

The constitution of the State of New York limits the amount of indebtedness which may be issued by the Town. The Town may issue indebtedness to the extent that the aggregate outstanding debt issued, which is subject to such limit, does not exceed 7% of the average full valuation of taxable real estate within such Town. At December 31, 2022, the total outstanding indebtedness of the Town aggregated \$1,008,268, of this amount; \$488,268 was subject to the constitutional debt limit and represented approximately 0.6% of its statutory debt limit.

***Remedies Upon Default***

In the event of a default in the payment of the principal of and/or interest on the Bonds, the State Comptroller is required to withhold, under certain conditions prescribed by Section 99-b of the State Finance Law, state aid and assistance to the Town and to apply the amount thereof so withheld to the payment of such defaulted principal and/or interest, which requirement constitutes a covenant by the State with the holders from time to time of the Bonds.

Amendments to the Federal Bankruptcy Act have the effect of facilitating recourse to the protection of a Federal Court by public bodies for the purpose of adjusting outstanding indebtedness. Section 85.80 of the Local Finance Law contains specific authorization for any municipality in the State (including the Town) to file a petition with any United States District Court or Court of Bankruptcy under any provision of Federal law for the composition or adjustment of municipal indebtedness.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Year Ended December 31, 2022

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

*(d) Pension Plans*

*(a) Plan Description & Benefits Provided*

The Town participates in the New York State and Local Employees' Retirement System (ERS) and the New York State and Local Police and Fire Retirement System (PFRS) which are collectively referred to as New York State and Local Retirement System (the System). These are cost-sharing multiple-employer retirement systems. The System provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four-year term. Thomas P. DiNapoli has served as Comptroller since February 7, 2007. In November, 2018, he was elected for a new term commencing January 1, 2019. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Town also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report, including information with regard to benefits provided, may be found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php) or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

*(b) Contributions*

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 (ERS) or January 9, 2010 (PFRS) who generally contribute 3 percent of their salary for their entire length of service. Those who joined on or after April 1, 2012 contribute at a rate ranging from 3% to 6% based on their total annualized salary. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31.

Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

For the Year Ended March 31,	ERS	PFRS
2023	\$ 205,990	\$ 142,807
2022	\$ 285,117	\$ 152,849
2021	\$ 242,734	\$ 128,053

*(c) Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At December 31, 2022, the Town reported a net liability (asset) of (\$440,064) (ERS (\$533,740) and PFRS \$93,676) for its proportionate share of the net pension liability. The net pension liability (asset) was measured as of March 31, 2022, and the total pension liability (asset) used to calculate the net pension liability (asset) was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability (asset) was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

At March 31, 2022 and 2021, the Town's proportion of the net pension liability (asset) was 0.0065293% and 0.0064954% for ERS and 0.0164909% and 0.0170439% for PFRS, respectively.

For the year ended December 31, 2022, the Town recognized pension expense of \$64,099 (ERS \$5,881 and PFRS \$58,218). At December 31, 2022, the Town reported deferred outflows/inflows of resources related to pensions from the following sources:

	ERS		PFRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 40,421	\$ 52,428	\$ 50,501	\$
Change of Assumptions	890,752	15,030	560,670	
Net Difference Between Projected and Actual Earnings on Pensions Plan Investments		1,747,775		787,121
Changes in Proportion and Differences Between Contributions and Proportionate Share of Contributions	3,680	48,977	19,431	107,920
Contributions Subsequent to the Measurement Date	<u>205,990</u>		<u>142,807</u>	
Total	<u>\$ 1,140,843</u>	<u>\$ 1,864,210</u>	<u>\$ 773,409</u>	<u>\$ 895,041</u>

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended March 31,	ERS	PFRS
2023	\$ (156,427)	\$ (65,373)
2024	\$ (211,713)	\$ (83,462)
2025	\$ (464,681)	\$ (202,006)
2026	\$ (96,536)	\$ 90,788
2027	\$	\$ (4,386)

**(d) *Actuarial Assumptions***

The total pension liability at March 31, 2022 was determined by using an actuarial valuation as of April 1, 2021, with update procedures used to roll forward the total pension liability to March 31, 2022. Significant actuarial assumptions used in the April 1, 2021 valuation were as follows:

Actuarial Cost Measure	Entry Age Normal
Investment Rate of Return (Net of Investment Expense, including Inflation)	5.90%
Salary Scale	4.40% ERS/6.20% PFRS
Decrement Tables	April 1, 2015 - March 31, 2020 System's Experience
Inflation Rate	2.70%

Annuitant mortality rates are based on April 1, 2015 - March 31, 2020 System's experience with adjustments for mortality improvements based on MP-2020.

The actuarial assumptions used in the April 1, 2021 valuation are based on the results of an actuarial experience study for the period April 1, 2015 - March 31, 2020.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

The long term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2022 are summarized below.

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic equity	32.00%	3.30%
International equity	15.00%	5.85%
Private equity	10.00%	6.50%
Real estate	9.00%	5.00%
Opportunistic/Absolute return strategies	3.00%	4.10%
Credit	4.00%	3.78%
Real assets	3.00%	5.80%
Fixed Income	23.00%	0.00%
Cash	1.00%	-1.00%
	100.00%	

**(e) *Discount Rate***

The discount rate used to calculate the total pension liability (asset) was 5.9%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension asset/liability.

**(f) *Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption***

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 5.9 percent, as well as what the Town's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	1% Decrease (4.9%)	Current Assumption (5.9%)	1% Increase (6.9%)
Proportionate Share of the Net Pension Liability (Assets)			
ERS	\$ 1,373,841	\$ (533,740)	\$ (2,129,339)
PFRS	1,041,999	93,676	(691,284)
Total	\$ 2,415,840	\$ (440,064)	\$ (2,820,623)

**(g) *Pension Plan Fiduciary Net Position***

Detailed information about the Plan's fiduciary net position is available in the separately issued ERS financial report.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Year Ended December 31, 2022

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

**(e) *Other Postemployment Benefits (OPEB)***

**(a) *Plan Description***

The Town administers the Medical Plan (the Plan) as a single-employer defined benefit Other Postemployment Benefit plan. The Plan provides for continuation of medical insurance benefits for certain retirees and their spouses and can be amended by action of the Town subject to applicable collective bargaining and employment agreements. Generally, employees may retire with benefits when they reach the minimum age of 55 and have 10 to 20 years of service with the Town, depending on the bargaining unit.

The Plan does not issue a stand-alone publicly available financial report since there are no assets legally segregated for the sole purpose of paying benefits under the Plan.

**(b) *Funding Policy***

The obligations of the Plan members, employers, and other entities are established by action of the Town pursuant to applicable collective bargaining and employment agreements. The required contribution rates of the employer and the members vary depending on the applicable agreement. For the year ended December 31, 2022, the Town's contributions to the Plan ranged from 0% to 30% of the required annual premiums. The retirees currently contribute enough money to the Plan to satisfy current obligations on a pay-as-you go basis. The costs of administering the Plan are paid by the Town.

The Town's other postemployment benefit (OPEB) cost for all employee health insurance benefits is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the Town's annual OPEB cost for the year, the amount actually contributed to the Plan, and changes in the Town's net OPEB obligation.

**(c) *Employees Covered by Benefit Terms***

	Total
Inactive employees currently receiving benefit payments	23
Inactive employees entitled to but not yet receiving benefit payments	0
Active employees	47
Total	70

**(d) *Total OPEB Liability***

The Town's total OPEB liability of \$16,352,812 was measured as of January 1, 2022, and was determined by an actuarial valuation as of January 1, 2022.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

***(e) Changes in the Total OPEB Liability***

Changes in the Town's total OPEB liability were as follows:

	<u>Total OPEB Liability</u>
Balance, December 31, 2021	\$ 14,638,724
Changes recognized for the year:	
Service cost	682,430
Interest on Total OPEB Liability	321,673
Changes in Benefit Terms	
Changes in assumptions and other inputs	1,005,857
Differences between expected and actual experience in the measurement of the total OPEB liability	
Benefit payments	(295,872)
Net changes	1,714,088
Balance, December 31, 2022	<u>\$ 16,352,812</u>

***(f) Sensitivity of the total OPEB liability to changes in the discount rate***

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease (1.06%)	Current Assumption (2.06%)	1% Increase (3.06%)
Total OPEB liability	\$ 19,559,812	\$ 16,352,812	\$ 13,813,964

***(g) Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates***

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rate:

	1% Decrease	Current Assumption	1% Increase
Total OPEB liability	\$ 13,241,546	\$ 16,352,812	\$ 20,517,306

Sensitivity analysis for healthcare cost inflation (trend) rate is illustrated as of end of year.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

**(h) OPEB Expense and Deferred Outflows of Resources Related to OPEB**

For the year ended December 31, 2022, the Town recognized OPEB expense of \$1,411,863. At December 31, 2022, the Town reported deferred outflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 365,100	\$ 649,823
Changes of assumptions or other inputs	3,418,560	648,497
Employer contributions subsequent to the measurement date (Expected employer contribution including implicit subsidy)	336,871	
Total	\$ 4,120,531	\$ 1,298,320

Amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended December 31:	Amount
2023	\$ 407,760
2024	407,760
2025	512,189
2026	708,187
2027	308,223
2028 and Thereafter	141,221

**(i) Actuarial Methods and Assumptions**

The following actuarial assumptions applied to all periods in the measurement, unless otherwise specified:

Valuation Date	January 1, 2021
Measurement Date	January 1, 2022
Reporting Date	December 31, 2022
Actuarial Cost Method	Entry Age Normal - Level Percentage of Salary
Plan Type	Single Employer Defined Benefit Plan
Inflation rate	2.50%
Healthcare Cost Trend Rates	7.0% in 2022, decreasing 0.5% per year to an ultimate rate of 4.04% in 2081.
Discount Rate	2.12% Source: Bond Buyer Weekly 20-Bond GO Index
Rate of Compensation Increase	3.50%
Mortality - Actives	The Pub-2010 Mortality Table for employees, sex distinct, job category-specific, headcount weighted, and adjusted for mortality improvements with scale MP-2021 mortality improvement scale on a generational basis.
Mortality – Retirees	The Pub-2010 Mortality Table for healthy retirees, sex distinct, job category-specific, headcount weighted, and adjusted for mortality improvements with scale MP-2021 mortality improvement scale on a generational basis.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the Year Ended December 31, 2022

**5. DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)**

**(j) *Changes to Assumptions and Other Inputs***

Changed the discount rate from 2.12% to 2.06%. The discount rates are inputs taken from the rate for a 20-year high-quality tax-exempt municipal bond index as of each measurement date.

Updated the mortality tables to the sex-distinct and job category-specific headcount weighter Pub-2010 Public Retirement Plans Mortality Tables for employees and healthy retirees, adjusted for mortality improvements with scale MP-2021 mortality improvement scale on a generational basis.

Updated the ERS/PFRS turnover/retirement rates with the NYSERS Office of Actuary rates from their report dated August 2020.

**(f) *Interfund Transactions***

Interfund receivables and payables at December 31, 2022, were as follows:

<u>Fund Type</u>	<u>Interfund</u>		<u>Interfund</u>	
	<u>Receivables</u>	<u>Payables</u>	<u>Revenues</u>	<u>Expenditures</u>
General Whole Town	\$ 930,429	\$ 163,456	\$	\$ 174,994
General Part Town		764,901		
Highway Whole Town	620,737			
Highway Part Town	300,667			
Sewer	38,648	6,472		
Capital	174,994	1,130,646	174,994	
Total	<u>\$ 2,065,475</u>	<u>\$ 2,065,475</u>	<u>\$ 174,994</u>	<u>\$ 174,994</u>

All interfund receivables and payables are considered current. The purpose of the above receivables and payables was to provide cashflow for capital projects. During 2022, there was one interfund transfer from the General Whole Town Fund to the Capital Fund to provide for expenses for the Wyman Park project.

**6. COMMITMENTS AND CONTINGENCIES**

**(a) *Litigation***

The Town has been named as a defendant in certain other actions. The main cases are in the discovery stages and, as a result, no liability can be estimated. The Town intends to defend itself vigorously in each of these cases. Accordingly, no loss contingency has been accrued.

**(b) *Potential Grantor Liability***

The Town has received proceeds from various state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that programs have been operated in accordance with grant agreements and any required refunds will be minimal. No provision has been made in the accompanying financial statements for the refund of grant monies.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

**7. FUND BALANCE**

(a) The following is the disaggregation of the fund balance that is reported in summary on the Governmental Fund's Balance Sheet at December 31, 2022:

	General Whole Town	General Part Town	Highway Whole Town	Highway Part Town	Sewer	Water	Capital	Non-Major Governmental	Total
<b>Nonspendable</b>	\$ 59,534	\$ 58,151	\$ 27,062	\$ 27,062	\$	\$	\$	\$	\$ 171,809
<b>Restricted</b>									
Reserve for Central Garage Equipment	4,310								4,310
Reserve for Highway Equipment			141,244						141,244
Reserve for Police Equipment		5,000							5,000
Sidewalk Reserve	17,000								17,000
Reserve for Recreation Equipment	6,751								6,751
Operation of Cemeteries								143,244	143,244
<b>Total Restricted</b>	<u>28,061</u>	<u>5,000</u>	<u>141,244</u>					<u>143,244</u>	<u>317,549</u>
<b>Assigned</b>									
Public Safety		714,185							714,185
Transportation			1,283,839	1,044,189					2,328,028
Home and Community Services Appropriated for Subsequent Year's Budget	11,256	41,104	127,903	59,033	521,834	767,764		25,132	239,296
<b>Total Assigned</b>	<u>11,256</u>	<u>755,289</u>	<u>1,411,742</u>	<u>1,103,222</u>	<u>521,834</u>	<u>767,764</u>		<u>25,132</u>	<u>4,596,239</u>
<b>Unassigned</b>	1,819,660						(342,240)		1,477,420
<b>Total Fund Equity</b>	<u>\$ 1,918,511</u>	<u>\$ 818,440</u>	<u>\$ 1,580,048</u>	<u>\$ 1,130,284</u>	<u>\$ 521,834</u>	<u>\$ 767,764</u>	<u>\$ (342,240)</u>	<u>\$ 168,376</u>	<u>\$ 6,563,017</u>

(b) The following is a summary of the change in restricted reserve funds during the year ended December 31, 2022

	Beginning Balance	Additions	Ending Balance
<b>General Fund</b>			
Reserve for Central Garage Equipment	\$ 4,310	\$	\$ 4,310
Reserve for Recreation Equipment	6,751		6,751
Sidewalk Reserve	17,000		17,000
	<u>28,061</u>		<u>28,061</u>
<b>General Part Town Fund</b>			
Reserve for Police Equipment	5,000		5,000
<b>Highway Part Town Fund</b>			
Highway Equipment Capital Reserve		141,244	141,244
<b>Nonmajor- Miscellaneous Special Revenue Fund</b>			
Restricted for Operation of Cemeteries	135,461	7,783	143,244
<b>Total</b>	<u>\$ 168,522</u>	<u>\$ 149,027</u>	<u>\$ 317,549</u>

**8. UNRESTRICTED NET POSITION DEFICIT- GOVERNMENT WIDE**

The Government-Wide Unrestricted Net Position had a deficit amount of \$7,620,948 at December 31, 2022. The deficit is primarily the result of the recognition of an unfunded OPEB liability as required by GASB Statement 75 of \$16,352,812 at December 31, 2022. Since New York State Laws provide no mechanism for funding the liability, the subsequent accruals are expected to increase the deficit in subsequent years.

**9. FUND BALANCE DEFICIT- CAPITAL FUND**

The Capital Fund had a fund balance deficit of \$342,240 at December 31, 2022. This deficit is due to the issuance of a bond anticipation note for \$340,000 and expenditures in anticipation of future grant funding. As the BAN proceeds are expended, the deficit will increase to the amount of the BAN. The deficit will be funded when the BAN is either redeemed through appropriations or permanently financed with either grant revenue or appropriations.

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF CHANGES IN THE TOWN'S TOTAL OPEB LIABILITY AND RELATED RATIOS**  
**For the Year Ended December 31, 2022**

Measurement Date	1/1/2022	1/1/2021	1/1/2020	1/1/2019	1/1/2018 *
<b>Total OPEB Liability</b>					
Service cost	\$ 682,430	\$ 440,527	\$ 301,555	\$ 516,548	\$ 482,568
Interest on Total OPEB Liability	321,673	341,911	393,497	424,015	413,675
Changes in Benefit Terms		(17,097)		(8,637)	
Change in assumptions and other inputs	1,005,857	1,461,695	2,341,442	(1,591,765)	666,169
Differences between expected and actual experience in the measurement of the total OPEB liability		525,936		(1,595,019)	
Benefit payments	<u>(295,872)</u>	<u>(304,413)</u>	<u>(284,511)</u>	<u>(232,871)</u>	<u>(195,404)</u>
Net change in total OPEB Liability	1,714,088	2,448,559	2,751,983	(2,487,729)	1,367,008
Total OPEB Liability - Beginning	<u>14,638,724</u>	<u>12,190,165</u>	<u>9,438,182</u>	<u>11,925,911</u>	<u>10,558,903</u>
Total OPEB Liability - Ending	<u>\$ 16,352,812</u>	<u>\$ 14,638,724</u>	<u>\$ 12,190,165</u>	<u>\$ 9,438,182</u>	<u>\$ 11,925,911</u>
Covered payroll	\$ 2,297,315	\$ 2,764,087	\$ 2,533,841	\$ 2,075,359	\$ 2,372,772
Total OPEB Liability as a percentage of covered payroll	711.82%	529.60%	481.09%	454.77%	502.62%

\* 10 years of historical information will not be available upon implementation. An additional year of historical information will be added each year subsequent to the year of implementation until 10 years of historical data is available.

**Notes to Required Supplementary Information:**

The Town does not currently maintain assets in an OPEB trust.

**Actuarial Assumptions:**

The actuarial methods and assumptions used to calculate the total OPEB liability are described in Note 5 to the financial statements.

**Changes to Assumptions:**

The discount rate changed from 2.12% to 2.06%, which is a prescribed discount rate under GASB 75, and is based on the S&P Municipal Bond 20 Year High Grade Rate Index.

Updated the mortality tables to the sex-distinct and job category-specific headcount weighter Pub-2010 Public Retirement Plans Mortality Tables for employees and healthy retirees, adjusted for mortality improvements with scale MP-2021 mortality improvement scale on a generational; basis.

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**  
**For the Year Ended December 31, 2022**

**ERS Pension Plan**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015 *</u>
Town's proportion of the net pension liability	0.0065293%	0.0064954%	0.0066500%	0.0066056%	0.0070745%	0.0063652%	0.0065793%	0.0065793%
Town's proportionate share of the net pension liability (Asset)	\$ (533,740)	\$ 6,468	\$ 1,760,966	\$ 468,030	\$ 228,327	\$ 598,091	\$ 1,055,991	\$ 218,089
Town's covered-employee payroll	\$ 1,796,889	\$ 1,719,018	\$ 1,686,215	\$ 1,752,744	\$ 1,729,805	\$ 1,628,451	\$ 1,564,622	\$ 1,601,541
Town's proportionate share of the net pension liability (Asset) as a percentage of its covered-employee payroll	29.70%	0.38%	104.43%	26.70%	13.20%	36.73%	67.49%	13.62%
Plan fiduciary net position as a percentage of total pension liability	103.65%	99.95%	86.39%	96.27%	98.24%	94.70%	90.70%	97.90%

**PFRS Pension Plan**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015 *</u>
Town's proportion of the net pension liability	0.0164909%	0.0170439%	0.0176780%	0.0155157%	0.0133397%	0.0149416%	0.0124457%	0.0124457%
Town's proportionate share of the net pension liability	\$ 93,676	\$ 295,928	\$ 944,881	\$ 260,207	\$ 134,832	\$ 309,687	\$ 368,490	\$ 32,628
Town's covered-employee payroll	\$ 578,619	\$ 587,152	\$ 523,021	\$ 469,315	\$ 393,160	\$ 400,081	\$ 350,181	\$ 427,071
Town's proportionate share of the net pension liability as a percentage of its covered-employee payroll	16.19%	50.40%	180.66%	55.44%	34.29%	77.41%	105.23%	7.64%
Plan fiduciary net position as a percentage of total pension liability	98.66%	95.79%	84.86%	95.09%	96.93%	93.50%	90.20%	99.00%

\* Information is presented only for the years available.

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF TOWN'S PENSION CONTRIBUTIONS**  
**For the Year Ended December 31, 2022**

**ERS Pension Plan**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015 *</u>
Contractually Required Contribution	\$ 205,990	\$ 285,117	\$ 242,734	\$ 233,869	\$ 248,959	\$ 252,559	\$ 242,991	\$ 263,612	\$ 329,326
Contributions in Relation to the Contractually Required Contribution	<u>205,990</u>	<u>285,117</u>	<u>242,734</u>	<u>233,869</u>	<u>248,959</u>	<u>252,559</u>	<u>242,991</u>	<u>263,612</u>	<u>329,326</u>
Contribution Deficiency (Excess)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Town's Covered-ERS Employee Payroll	\$ 1,800,582	\$ 1,796,889	\$ 1,719,018	\$ 1,686,215	\$ 1,752,744	\$ 1,729,805	\$ 1,628,451	\$ 1,564,622	\$ 1,601,541
Contributions as a Percentage of Covered-Employee Payroll	11.44%	15.87%	14.12%	13.87%	14.20%	14.60%	14.92%	16.85%	20.56%

**PFRS Pension Plan**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015 *</u>
Contractually Required Contribution	\$ 142,807	\$ 152,849	\$ 128,053	\$ 108,547	\$ 98,493	\$ 88,614	\$ 90,073	\$ 73,353	\$ 121,095
Contributions in Relation to the Contractually Required Contribution	<u>142,807</u>	<u>152,849</u>	<u>128,053</u>	<u>108,547</u>	<u>98,493</u>	<u>88,614</u>	<u>90,073</u>	<u>73,353</u>	<u>121,095</u>
Contribution Deficiency (Excess)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Town's Covered-ERS Employee Payroll	\$ 556,941	\$ 578,619	\$ 587,152	\$ 523,021	\$ 469,315	\$ 393,160	\$ 400,081	\$ 350,181	\$ 427,071
Contributions as a Percentage of Covered-Employee Payroll	25.64%	26.42%	21.81%	20.75%	20.99%	22.54%	22.51%	20.95%	28.35%

\* Information is presented only for the years available.

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES (USES) -**  
**BUDGET AND ACTUAL - GENERAL WHOLE TOWN FUND**  
**For the Year Ended December 31, 2022**

	Original Budget	Amended Budget	Current Year's Actual	Variance with Amended Budget
<b>Revenues</b>				
Real Property Taxes	\$ 1,796,473	\$ 1,796,473	\$ 1,796,473	\$
Other Real Property Tax Items	76,130	76,130	95,765	19,635
Nonproperty Tax Items	135,000	135,000	312,600	177,600
Departmental Income	391,808	391,808	488,943	97,135
Use of Money and Property	22,000	22,000	31,739	9,739
Licenses and Permits	6,355	6,355	8,347	1,992
Fines and Forfeitures	20,000	20,000	20,613	613
Sale of Property and Compensation for Loss			3,018	3,018
Miscellaneous	8,500	8,500	8,287	(213)
State Aid	282,488	282,488	441,837	159,349
Federal Aid			20,598	20,598
Total Revenues	<u>2,738,754</u>	<u>2,738,754</u>	<u>3,228,220</u>	<u>489,466</u>
<b>Expenditures</b>				
General Government Support	1,412,818	1,530,443	1,473,072	57,371
Public Safety	30,000	30,000	46,593	(16,593)
Transportation	131,774	131,774	115,725	16,049
Social Services	24,161	24,161	17,135	7,026
Home and Community Services	44,500	51,875	62,499	(10,624)
Culture and Recreation	308,345	395,894	535,346	(139,452)
Employee Benefits	636,750	636,750	733,446	(96,696)
Debt Service - Principal	141,821	141,821	141,933	(112)
Debt Service - Interest	8,585	8,585	7,526	1,059
Total Expenditures	<u>2,738,754</u>	<u>2,951,303</u>	<u>3,133,275</u>	<u>(181,972)</u>
Excess (Deficit) Revenues Over Expenditures		<u>(212,549)</u>	<u>94,945</u>	<u>307,494</u>
<b>Other Financing Sources</b>				
Interfund Transfers To		(175,994)	(174,994)	1,000
Appropriated Fund Balance		<u>388,543</u>		<u>(388,543)</u>
Excess Revenues Over Expenditures and Other Financing Sources	<u>\$</u>	<u>\$</u>	<u>\$ (80,049)</u>	<u>\$ (80,049)</u>

See Independent Auditor's Report

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES -**  
**BUDGET AND ACTUAL - GENERAL PART TOWN FUND**  
**For the Year Ended December 31, 2022**

	Original Budget	Amended Budget	Current Year's Actual	Variance with Amended Budget
<b>Revenues</b>				
Nonproperty Tax Items	\$ 1,119,406	\$ 1,119,406	\$ 1,328,720	\$ 209,314
Departmental Income	26,400	26,400	143,747	117,347
Use of Money and Property	1,500	1,500	429	(1,071)
Licenses and Permits	13,000	13,000	11,487	(1,513)
Sale of Property and Compensation for Loss	25,000	25,000		(25,000)
State Aid	<u>142,487</u>	<u>142,487</u>	<u>70,464</u>	<u>(72,023)</u>
Total Revenues	<u>1,327,793</u>	<u>1,327,793</u>	<u>1,554,847</u>	<u>227,054</u>
<b>Expenditures</b>				
Public Safety	764,122	764,122	663,957	100,165
Public Health			501	(501)
Home and Community Services	86,253	86,253	94,455	(8,202)
Culture and Recreation	31,000	31,000	41,847	(10,847)
Employee Benefits	470,435	470,435	473,096	(2,661)
Debt Service - Principal	16,142	16,142	16,142	
Debt Service - Interest	<u>905</u>	<u>905</u>	<u>756</u>	<u>149</u>
Total Expenditures	<u>1,368,857</u>	<u>1,368,857</u>	<u>1,290,754</u>	<u>78,103</u>
Excess (Deficit) Revenues Over Expenditures	<u>(41,064)</u>	<u>(41,064)</u>	<u>264,093</u>	<u>305,157</u>
<b>Other Financing Sources</b>				
Appropriated Fund Balance	<u>41,064</u>	<u>41,064</u>		<u>(41,064)</u>
Excess Revenues Over Expenditures and Other Financing Sources	<u>\$</u>	<u>\$</u>	<u>\$ 264,093</u>	<u>\$ 264,093</u>

See Independent Auditor's Report

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES -**  
**BUDGET AND ACTUAL - HIGHWAY WHOLE TOWN FUND**  
**For the Year Ended December 31, 2022**

	Original Budget	Amended Budget	Current Year's Actual	Variance with Amended Budget
<b>Revenues</b>				
Real Property Taxes	\$ 1,154,969	\$ 1,154,969	\$ 1,154,969	\$
Nonproperty Tax Items	78,346	78,346	513,276	434,930
Departmental Income			50	50
Intergovernmental Charges	184,000	184,000	220,473	36,473
Use of Money and Property	175	175		(175)
Sale of Property and Compensation for Loss	1,000	17,779	11,204	(6,575)
Miscellaneous		13,000	2,850	(10,150)
Total Revenues	<u>1,418,490</u>	<u>1,448,269</u>	<u>1,902,822</u>	<u>454,553</u>
<b>Expenditures</b>				
Transportation	1,012,970	1,139,749	1,021,886	117,863
Employee Benefits	359,348	349,348	307,198	42,150
Debt Service - Principal	165,000	165,000	165,000	
Debt Service - Interest	9,075	9,075	2,230	6,845
Total Expenditures	<u>1,546,393</u>	<u>1,663,172</u>	<u>1,496,314</u>	<u>166,858</u>
Excess (Deficit) Revenues Over Expenditures	<u>(127,903)</u>	<u>(214,903)</u>	406,508	621,411
<b>Other Financing Sources</b>				
Appropriated Fund Balance	<u>127,903</u>	<u>214,903</u>		<u>(214,903)</u>
Excess (Deficit) Revenues Over Expenditures and Other Financing Sources	<u>\$</u>	<u>\$</u>	<u>\$ 406,508</u>	<u>\$ 406,508</u>

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**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES -**  
**BUDGET AND ACTUAL - HIGHWAY PART TOWN FUND**  
**For the Year Ended December 31, 2022**

	Original Budget	Amended Budget	Current Year's Actual	Variance with Amended Budget
<b>Revenues</b>				
Nonproperty Tax Items	\$ 1,213,785	\$ 1,213,785	\$ 1,372,818	\$ 159,033
Intergovernmental Charges	4,000	4,000	900	(3,100)
Sale of Property and Compensation for Loss	2,000	34,900	34,114	(786)
Miscellaneous			544	544
State Aid	<u>117,000</u>	<u>220,259</u>	<u>204,592</u>	<u>(15,667)</u>
Total Revenues	<u>1,336,785</u>	<u>1,472,944</u>	<u>1,612,968</u>	<u>140,024</u>
<b>Expenditures</b>				
General Government Support				
Transportation	1,046,470	1,182,629	1,066,414	116,215
Employee Benefits	<u>349,348</u>	<u>349,348</u>	<u>307,980</u>	<u>41,368</u>
Total Expenditures	<u>1,395,818</u>	<u>1,531,977</u>	<u>1,374,394</u>	<u>157,583</u>
Excess (Deficit) Revenues Over Expenditures	<u>(59,033)</u>	<u>(59,033)</u>	<u>238,574</u>	<u>297,607</u>
<b>Other Financing Sources</b>				
Appropriated Fund Balance	<u>59,033</u>	<u>59,033</u>		<u>(59,033)</u>
Excess Revenues Over Expenditures and Other Financing Sources	<u>\$</u>	<u>\$</u>	<u>\$ 238,574</u>	<u>\$ 238,574</u>

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**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES -**  
**BUDGET AND ACTUAL - SEWER FUND**  
**For the Year Ended December 31, 2022**

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Current Year's Actual</u>	<u>Variance with Amended Budget</u>
Revenues				
Real Property Taxes	<u>98,425</u>	<u>98,425</u>	<u>98,425</u>	<u>          </u>
Expenditures				
Home and Community Services	91,626	91,626	75,862	15,764
Employee Benefits	1,599	1,599	1,314	285
Debt Service - Principal	5,000	5,000	5,000	
Debt Service - Interest	<u>200</u>	<u>200</u>	<u>49</u>	<u>151</u>
Total Expenditures	<u>98,425</u>	<u>98,425</u>	<u>82,225</u>	<u>16,200</u>
Excess Revenues Over Expenditures	<u>\$          </u>	<u>\$          </u>	<u>\$ 16,200</u>	<u>\$ 16,200</u>

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**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES -**  
**BUDGET AND ACTUAL - WATER FUND**  
**For the Year Ended December 31, 2022**

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Current Year's Actual</u>	<u>Variance with Amended Budget</u>
<b>Revenues</b>				
Real Property Taxes	\$ 188,965	\$ 188,965	\$ 188,965	\$
Use of Money and Property				
Total Revenues	<u>188,965</u>	<u>188,965</u>	<u>188,965</u>	
<b>Expenditures</b>				
Home and Community Services	79,799	79,799		79,799
Debt Service - Principal	85,000	85,000	85,000	
Debt Service - Interest	<u>24,166</u>	<u>24,166</u>	<u>24,166</u>	
Total Expenditures	<u>188,965</u>	<u>188,965</u>	<u>109,166</u>	<u>79,799</u>
(Deficit) Revenues Over Expenditures	<u>\$</u>	<u>\$</u>	<u>\$ 79,799</u>	<u>\$ 79,799</u>

**TOWN OF WHITESTOWN, NEW YORK  
 COMBINING BALANCE SHEET  
 NON-MAJOR GOVERNMENTAL FUNDS  
 December 31, 2022**

<b>Assets</b>	<u>Fire</u>	<u>Lighting</u>	<u>Miscellaneous Special Revenue</u>	<u>Total Nonmajor Governmental Funds</u>
<b>Current Assets</b>				
Unrestricted Cash	\$ 3,077	\$ 26,989	\$	\$ 30,066
Restricted Cash			143,244	143,244
<b>Total Current Assets</b>	<u>\$ 3,077</u>	<u>\$ 26,989</u>	<u>\$ 143,244</u>	<u>\$ 173,310</u>
<b>Liabilities and Fund Equity</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$	\$ 4,934	\$	\$ 4,934
<b>Fund Equity</b>				
Restricted for Cemetery			143,244	143,244
Assigned	<u>3,077</u>	<u>22,055</u>	<u></u>	<u>25,132</u>
<b>Total Fund Equity</b>	<u>3,077</u>	<u>22,055</u>	<u>143,244</u>	<u>168,376</u>
<b>Total Liabilities and Fund Equity</b>	<u>\$ 3,077</u>	<u>\$ 26,989</u>	<u>\$ 143,244</u>	<u>\$ 173,310</u>

**TOWN OF WHITESTOWN, NEW YORK**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2022**

	<u>Fire</u>	<u>Lighting</u>	<u>Miscellaneous Special Revenue</u>	<u>Total Nonmajor Governmental Funds</u>
<b>Revenues</b>				
Real Property Taxes	\$ 437,184	\$ 26,628	\$	\$ 463,812
Service Revenue			10,365	10,365
Use of Money and Property Miscellaneous			950	950
Total Revenues	<u>437,184</u>	<u>26,628</u>	<u>11,315</u>	<u>475,127</u>
<b>Expenditures</b>				
General Government Support			3,532	3,532
Public Safety	436,959			436,959
Transportation		32,988		32,988
Total Expenditures	<u>436,959</u>	<u>32,988</u>	<u>3,532</u>	<u>473,479</u>
Excess Revenues Over Expenditures	225	(6,360)	7,783	1,648
Fund Equity, Beginning of Year	<u>2,852</u>	<u>28,415</u>	<u>135,461</u>	<u>166,728</u>
Fund Equity, End of Year	<u>\$ 3,077</u>	<u>\$ 22,055</u>	<u>\$ 143,244</u>	<u>\$ 168,376</u>

See Independent Auditor's Report

**D'Arcangelo & Co., LLP**  
Certified Public Accountants & Consultants

200 E. Garden St., P.O. Box 4300, Rome, N.Y. 13442-4300  
315-336-9220 Fax: 315-336-0836

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

To the Town Board  
Town of Whitestown, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Whitestown, New York, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise Town of Whitestown, New York's basic financial statements, and have issued our report thereon dated November 22, 2024. Our report includes a qualified opinion because our audit did not include the substantiation of fixed assets. We were unable to obtain sufficient appropriate audit evidence to support the fixed assets.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Town of Whitestown, New York's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Whitestown, New York's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Whitestown, New York's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as item 2018-1 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2021-1, 2020-1, 2019-1, 2018-2 to 2018-4, and 2018-6 to be significant deficiencies.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Town of Whitestown, New York's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

D'Arcangelo + Co., LLP

November 22, 2024  
Rome, New York

**D'Arcangelo & Co., LLP**  
Certified Public Accountants & Consultants

200 E. Garden St., P.O. Box 4300, Rome, N.Y. 13442-4300  
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Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance

To the Town Board  
Town of Whitestown, New York

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Town of Whitestown, New York's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Town of Whitestown, New York's major federal programs for the year ended December 31, 2022. Town of Whitestown, New York's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Town of Whitestown, New York complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Town of Whitestown, New York and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Town of Whitestown, New York's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Town of Whitestown, New York's federal programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Town of Whitestown, New York's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Town of Whitestown, New York's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Town of Whitestown, New York's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Town of Whitestown, New York's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Town of Whitestown, New York's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a certain deficiency in internal control over compliance that we consider to be a significant deficiency.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses in internal control over compliance may exist that were not identified.

*A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2021-001 to be significant deficiency.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on Town of Whitestown, New York's response to the internal control over compliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. Town of Whitestown, New York's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*D'Arcangelo + Co., LLP*

November 22, 2024

Rome, New York

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For the Year Ended December 31, 2022**

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Assistance Number</u>	<u>Current Expenditures</u>	<u>Expenditures to Subrecipients</u>
<u>U.S. Department of Agriculture</u>				
(Direct)				
Natural Resources Conservation Service (NRCS)				
Emergency Watershed Protection Program – Floodplain Easements (EWPP-FPE)		10.923	\$ <u>569,997</u>	\$ _____
<u>U.S. Environmental Protection Agency</u>				
Pass through the NYS Environmental Facilities Corporation				
Clean Water State Revolving Fund	2071	66.458	35,453	
Clean Water State Revolving Fund	1746	66.458	<u>1,302,313</u>	
Total U.S. Environmental Protection Agency			<u>1,337,767</u>	
<u>U.S. Department of Homeland Security</u>				
Pass through the NYS Homeland Security and Emergency Services (PA-2-NY-4472 and PA-2-NY-4480)				
Disaster Grants-Public Assistance	PW715	97.036	3,829	
Disaster Grants-Public Assistance	PW473	97.036	27,815	
Disaster Grants-Public Assistance	PW798	97.036	35,654	
(Direct)				
Disaster Grants-Public Assistance (COVID-19)	PW2230	97.036	<u>20,598</u>	
Total U.S. Department of Homeland Security			<u>87,896</u>	
<u>Total Federal Financial Assistance</u>			\$ <u>1,995,660</u>	\$ _____

See Independent Auditor's Report and Notes to the Schedule of Expenditure of Federal Awards.

**TOWN OF WHITESTOWN, NEW YORK**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For the Year Ended December 31, 2022**

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**1. SIGNIFICANT ACCOUNTING POLICIES**

***Organization***

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the Town of Whitestown, New York, an entity defined in Note I to The Town's financial statements under programs of the federal government for the year ended December 31, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town of Whitestown, New York, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Town of Whitestown, New York.

***Basis of Accounting***

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement. The amounts reported as federal expenditures were obtained from the financial records detail, which is the source of the financial statements.

**2. De Minimis Indirect Cost Rate**

The Town of Whitestown, New York has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS UNIFORM GUIDANCE**  
**For the Year Ended December 31, 2022**

**Summary of Auditor's Results**

(d)(1)(i)	Type of Financial Statement Opinion	Qualified for capital assets that could not be substantiated
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	Yes
(d)(1)(ii)	Were there any other significant deficiencies reported at the financial statement level (GAGAS)?	Yes
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Was there any material internal control weakness conditions reported for major Federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies over internal controls reported for major Federal programs?	Yes
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unmodified
(d)(1)(vi)	Are there any reportable findings under 2 CFR section 200.516 (a)?	No
(d)(1)(vii)	Major Programs (list):	<u>U.S. Environmental Protection Agency</u> <b>Clean Water State Revolving Fund Cluster:</b> Clean Water State Revolving Fund (AL# 66.458)
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 750,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

(Continued)

**TOWN OF WHITESTOWN, NEW YORK**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For the Year Ended December 31, 2022**

(Continued)

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**I. FINDINGS—FINANCIAL STATEMENT AUDIT**

**2022-001 Budget Monitoring**

**Condition:** We noted several budgetary codes that exceeded the modified budget in General, Highway, and Capital funds. The codes that were expended included both payroll and contractual line items. For the General Whole Town Fund, the total modified budget was over expended by \$180,972.

**Criteria:** Per General Municipal and Town law, the General and Highway funds have legally required budgets that should not be over expended without the approval of the Town Board. For the Capital Fund, it is essential to use the software to monitor each grant. As contracts are awarded, the budget of the capital project should be encumbered for the amount of the contract.

**Cause:** The Town does not utilize purchase orders. In addition, reconciled budget to actual reports were not timely available.

**Effect or Potential Effect:** Proper monitoring of the legally adopted budgets is essential to ensure that expenditures have approved appropriations. For capital projects, properly monitoring the budgets ensures that expenditures are within the expectations of the grant and the local amounts approved by the Town Board to be transferred from the respective funds.

**Recommendation:** We recommend that the Town implement a purchase order system to encumber the budget prior to making purchases. The purchase should not be allowed unless there is an approved available appropriation. We also recommend that the payroll also be encumbered during the year to ensure that those line items are properly monitored.

**Management's Response:** The Town Board is in the process of amending the Town Procurement Policy, to include a Purchase Order System. The system will be overseen by the Director of Finance/Personnel, and all purchases in excess of a specific dollar amount will be subject to pre-approval.

**II. FINDINGS—FEDERAL AWARD PROGRAMS AUDITS**

None

(Continued)

**TOWN OF WHITESTOWN, NEW YORK**  
**STATUS OF PRIOR-YEAR FINDINGS AND QUESTIONED COSTS**  
**For the Year Ended December 31, 2022**

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**I. FINDINGS—FINANCIAL STATEMENT AUDIT**

**2020-001 Implementation of GASB 84**

**Condition:** Although GASB No. 84, *Fiduciary Activities* was implemented for financial statement purposes, the Town's accounting software has not been updated to include the creation of the new funds and general ledger accounts.

**Criteria:** In order to properly implement GASB No. 84, *Fiduciary Activities*, the Town is required to create a new Miscellaneous Special Revenue Fund and a new fiduciary Custodial Fund, as well as several new general ledger accounts.

**Status:** Not fully corrected. The Trust and Agency Fund continues to be used during the year.

**Response:** The Town will no longer use the Trust and Agency Fund for payroll transactions.

**2018-001 Fixed Assets**

**Condition:** The Town has no formal inventory or capitalization policy. Our audit report has been qualified because we were unable to audit fixed assets.

**Criteria:** The Town's department heads must ensure that capital assets are protected from loss, that their value is maintained, and that they are used effectively. In addition, generally accepted accounting standards require that the cost of fixed assets be properly capitalized and depreciated. Generally fixed assets include land, building and improvements, equipment, vehicles, and infrastructure.

**Status:** Not corrected.

**Response:** The Town is exploring an inventory/asset program and developing a capitalization policy.

**2018-002 Use of Purchase Orders**

**Condition:** The purchasing function for the Town's operations is presently performed by each department. There is no formal approval process for initial purchases. Departments can make purchases, and then complete the vouchers after the fact. Any employee is able to purchase at a store where the Town has a charge account. Purchase Orders are not used. Department Heads are responsible for monitoring their own budgets and the Finance Department is not able to review budgets until after the purchases have been made.

**Criteria:** Proper budgetary controls require that purchase orders be utilized to ensure that available appropriations are present before procurement.

**Status:** Not corrected.

**Response:** The Town Board is in the process of amending the Town Procurement Policy, to include a Purchase Order System. The system will be overseen by the Director of Finance/Personnel, and all purchases in excess of a specific dollar amount will be subject to pre-approval.

**TOWN OF WHITESTOWN, NEW YORK**  
**STATUS OF PRIOR-YEAR FINDINGS AND QUESTIONED COSTS**  
**For the Year Ended December 31, 2022**

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**I. FINDINGS—FINANCIAL STATEMENT AUDIT (Continued)**

**2018-003 Vendor Changes**

**Condition:** During our testing of accounts payable, we noted that all of the employees involved in the accounts payable process have the ability to make changes to the vendor file in the system. These changes are not reviewed.

**Criteria:** As a best practice, vendor change reports should be reviewed on a regular basis to prevent unauthorized activity in a timely manner.

**Status:** Not corrected.

**Response:** The Town has changed controls on the current software so only the Director of Finance & Personnel can make changes to the vendor file system. A monthly report tracking the changes will be generated for the Town Supervisor.

**2018-004 Timely Posting of Cash Receipts**

**Condition:** During our testing of cash receipts, we noted about a four-month delay in posting cash receipts to the general ledger.

**Criteria:** The integrity of accounting records and reconciliations is dependent on timely postings.

**Status:** Not corrected.

**Response:** The Town now uses the Town Clerk program for cash receipts allowing for quicker posting to the general ledger and up to date cash receipts reports.

**2018-005 Segregation of Duties over Cash Receipts**

**Condition:** During our testing of cash receipts at the Finance Office, the Recreation Department, Tax Collector's Office, and Town Clerk's Office, we noted inadequate segregation of duties over the cash receipts process.

**Criteria:** The objective of internal control over cash receipts is to obtain control over amounts received at the time of receipt. To achieve this control, certain duties involving receipts should be handled by more than one member of the Town's personnel.

**Status:** Not corrected.

**Response:** Cash receipts are logged in the Town Clerk's office, recorded in the Town Clerk's program, and deposited by an employee from the Finance Office and pulled over to the general ledger by the Finance Director.

**TOWN OF WHITESTOWN, NEW YORK**  
**STATUS OF PRIOR-YEAR FINDINGS AND QUESTIONED COSTS**  
**For the Year Ended December 31, 2022**

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**I. FINDINGS—FINANCIAL STATEMENT AUDIT (Continued)**

**2018-006 Journal Entry Approval**

**Condition:** During our testing, we noted that there is currently no process for approving journal entries.

**Criteria:** Effective internal controls need to segregate custody, posting, and reconciliation of activity.

**Status:** Not corrected.

**Response:** A monthly report will be generated for the Town Supervisor tracking journal entries.

**2018-007 Computer Controls**

**Condition:** During the course of our audit, we noted the following:

- Employees are not required to change their passwords periodically;
- Multiple users share the same password, instead of each user having their own unique password;
- There is no “lock-out” after multiple failed attempts of an incorrect password;
- There is no automatic time out after a period of inactivity;
- The server room is not protected by a locked door;
- There is no written Disaster Recovery Plan.

In addition, we noted that there are several users that have excessive rights in the accounting software that are not needed for them to perform their job duties.

**Criteria:** Effective internal controls need to ensure that computer controls and safeguards facilitate the segregation of duties and the integrity and safeguarding of all electronic data files.

**Status:** Not corrected.

**Response:** In addition to its local IT provider, Secure Network, the Town has retained the services of another IT provider, Arctic Wolf, to provide and help implement new policies, security measures and best practices. These steps will address all noted conditions and include mandatory training. The server room is now protected by a locked door, but we will explore building a secure server closet.

**2019-001 General Accounting Issues**

**Condition:** As part of our audit procedures, we proposed several reclassifying entries in order to properly present various accounts. During our audit, we noted the following accounting issues:

- A. Grant accounting – During 2019, the Town had various grants for the Sauquoit Creek Channel & Floodplain Restoration Project that were not reconciled to the postings to the general ledger. This resulted in issues with cash, interfund activity, grant revenues, and grant expenditures not being properly accounted for.
- B. Cash reconciliations – During the audit, we noted that although general cash receipts and disbursements are reconciled to the monthly bank statements, the delays in posting and closing each month reduces the accuracy of these reconciliations. In order to fully reconcile at the year end, several significant adjustments required.
- C. The software’s reporting capabilities appear to be limited. For example, the software is not capable of generating vendor change reports or individual general journal entries. The software is also not capable of exporting to a spreadsheet or csv file for additional analysis.

**Criteria:** Accounting tasks such as timely postings and monthly reconciliations play a key role in proving the accuracy of accounting data and information included in interim financial statements.

**TOWN OF WHITESTOWN, NEW YORK**  
**STATUS OF PRIOR-YEAR FINDINGS AND QUESTIONED COSTS**  
**For the Year Ended December 31, 2022**

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**Status:** For 2022, there remains a need for improvement in this area.

- A. During 2022, grants account were not reconciled to grant reporting and required significant audit adjustments.
- B. During 2022, bank reconciliations were not properly performed and reviewed on a monthly basis. After significant audit adjustments, the general ledger bank accounts were \$11,677 more than the adjusted bank statement amounts.
- C. Interfund receivables and payables were not reconciled monthly during 2022. The accounts required significant audit adjustments.
- D. The Town's software remained the same in 2022.

**Response:** The Town retained Hilton & Powers CPAs, P.C. for bookkeeping and related services for Fiscal Year 2022 and Fiscal Year 2023. Upon review, the Town determined Hilton & Powers was not fulfilling its contractual obligations. Both parties met to clarify roles and responsibilities and agreed to an amended contract. Hilton & Powers will address noted conditions.

## II. FINDINGS—FEDERAL AWARD PROGRAMS AUDITS

### 2021-001 Federal Uniform Guidance Policies and Procedures

**Condition:** The Town currently has effective procedural controls in place over the management of Federal awards as concluded through the testing of grant expenditures. However, key provisions of the Uniform Guidance rules regarding the documentation of internal controls over federal awards require that they be documented in writing in the Town's policies and that management should evaluate and document the results of ongoing monitoring to identify internal control issues. The written internal controls should specifically address each of the applicable twelve (12) compliance requirements of the federal award programs.

**Criteria:** On December 26, 2014 the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, more commonly referred to as the "Uniform Guidance," became effective for all federal awards, whether the funds are provided directly from a federal agency or passed-through another state or local agency.

**Status:** Not corrected.

**Response:** The Town Board will formally adopt the Federal Uniform Guidance Policies and Procedures as Town policy, as well as adopt monitoring procedures/procedural controls for federal awards.