

Tyler Tormey
Code Enforcement Officer

John Constas
Building Safety Inspector

TOWN OF WHITESTOWN
Codes Department
8539 Clark Mills Rd • Whitesboro, N.Y. 13492-1310
Telephone: (315)768-0229
www.whitestown.net



FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

SECTION 1: GENERAL PROVISIONS (APPLICANT is to read and sign):

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

Applicant's Signature: _____ Date: _____

SECTION 2: PROPOSED DEVELOPMENT (to be Completed by APPLICANT)

Applicant Name: _____
Address: _____
Phone: _____

Builder Name: _____
Address: _____
Phone: _____

Engineer Name: _____
Address: _____
Phone: _____

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

DESCRIPTION OF WORK (Check all applicable boxes) :

A. STRUCTURAL DEVELOPMENT

Activity

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

Structure Type

- Residential (1 – 4 Family)
- Residential (More than 4 Family)
- Non Residential
 - Flood proofing Yes No
- Manufactured (Mobile) Home
 - In Manufactured Home Park Yes No

Estimated Cost of Project(s): _____

B. OTHER DEVELOPMENT ACTIVITIES

- Fill Mining Drilling Grading
- Excavation (Except for Structural Development)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other (Please Specify): _____

After Completing SECTION 2, APPLICANT should submit form to Local Administrator for Review.

SECTION 3: FLOODPLAIN DETERMINATION (to be completed by LOCAL ADMINISTRATOR)

The proposed development is located on FIRM Panel No. _____, Dated _____

The Proposed Development:

Is **NOT** located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO floodplain development permit is required).

Is located in a Special Flood Hazard Area.

FIRM Zone Designation: _____

100-Year flood elevation at the site is:

_____ Ft. NAVD (MSL)

Unavailable

The Proposed development is located in a floodway.

FIRM Panel No. _____ Dated _____

Application #: _____

APPEALS:

Appealed to Zoning Board of Appeals? Yes No

Hearing Date: _____

Appeals Decision: Approved Denied

Conditions:

SECTION 6: AS-BUILT ELEVATIONS (to be submitted by APPLICANT before Certificate of Compliance is issued)

The following information must be provided for project structures. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 or 2 below.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement (In Coastal High Hazard Areas, bottom of lowest structural member of the lowest floor, excluding piling and columns) is: _____ Ft. NAVD (MSL).
2. Actual (As-Built) Elevation of Flood proofing protection is _____ Ft. NAVD (MSL).

Note: Any work performed prior to submittal of the above information is at the risk of the Applicant.

SECTION 7: COMPLIANCE ACTION (to be completed by the LOCAL ADMINISTRATOR)

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community’s local law for flood damage prevention.

INSPECTIONS:

Date: _____ Inspector: _____ Compliant Deficient

Date: _____ Inspector: _____ Compliant Deficient

Date: _____ Inspector: _____ Compliant Deficient

SECTION 8: CERTIFICATE OF COMPLIANCE (to be completed by LOCAL ADMINISTRATOR)

Certificate of Compliance Issued:

Date: _____

By: _____

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CERTIFICATE OF COMPLIANCE
FOR DEVELOPMENT IN A SPECIAL FLOOD HAZARD AREA

(Owner Must Retain This Certificate)

Premise Location: _____

Owner: _____

Owner Address: _____

Permit No.: _____ Permit Date: _____

Check one:

- New Building
- Existing Building
- Fill
- Other: _____

A. Compliance is hereby certified with the requirements of Local Law No. 4-2013.

Signed: _____ Dated: _____
Flood Plain Administrator

B. Compliance is hereby certified with the requirements of Local Law No. 4-2013, as modified by
Variance No. _____ Dated: _____

Signed: _____ Dated: _____
Flood Plain Administrator